

A G E N D A

meeting: **LICENSING COMMITTEE**

date: **22 MAY 2013**

time: **1000 HOURS**

place: **CIVIC CENTRE (COMMITTEE ROOM 1)**

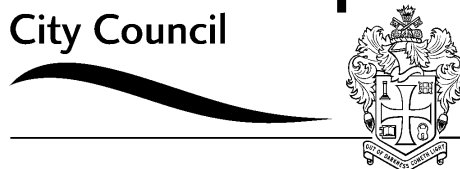
committee: **Councillors Bishan Dass (Chair), Harman Banger, Alan Bolshaw (Vice Chair), Ian Claymore, Craig Collingswood, Susan Constable, Mark Evans (Shadow Chair), Keith Inston, Neville Patten, Patricia Patten, Rita Potter and John Rowley.**

For further information on the agenda or the meeting generally, please contact:

Democratic Support Officer – Linda Banbury

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City Council



PART I – OPEN ITEMS
(Open to Press and Public)

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes**
 - (a) **Meeting, 17 April 2013**
[For approval]

 - (b) **Licensing Sub-Committee meeting, 29 April 2013**
[For approval and adoption]
4. **Matters Arising**
[To consider as necessary]
5. **Schedule of Outstanding Minutes**
[To receive a schedule of outstanding minutes indicating when reports on individual items will be submitted for consideration]
6. **Review of Decision Making**
[To endorse and approve the proposed decision making process and delegations in relation to categories 2 and 3 decision making powers]
7. **Licensing Committee Night-time Economy Visits Protocol**
[To approve the protocol]
8. **Alcohol Strategy: Progress Update**
[To receive an update on the implementation of the Wolverhampton Alcohol Strategy 2011/2015 and revised action plan for 2013/2014]
9. **City Centre Pubwatch Scheme**
[Discussion between representatives of the Pubwatch Scheme (at their request) with the Licensing Committee]
10. **Licensing Committee – Decision Tracking**
[To receive a summary of issues considered by the Committee during the 2012/2013 municipal year]

M MINUTES

meeting: **LICENSING COMMITTEE**

date: **17 APRIL 2013**

PRESENT:-

Councillors Angus, Banger, Bolshaw, Clarke, Claymore, Collingswood, Dass, Inston and Jaspal.

APOLOGIES FOR ABSENCE:-

Apologies for absence were submitted on behalf of Councillors Mrs Patricia Patten, Neville Patten and Judith Rowley.

IN ATTENDANCE:-

R Marshall	-	Solicitor
E Moreton	-	Section Leader (Licensing)
C Parr	-	Licensing Manager
L Banbury	-	Democratic Support Officer

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Declarations of Interest

57. No interests were declared.

Minutes

58. Resolved:-
(a) That the minutes of the meeting held on 13 March 2013 be approved as a correct record.

(b) That the minutes of the meeting of the Licensing Sub-Committee held on 4 March 2013 be approved as a correct record and adopted.

Review of a Premises Licence – Empire Suite, Ward Street, Wolverhampton

59. Pursuant to minute 53 of the minutes of the meeting held on 13 March 2013, the Licensing Manager advised that the Fire Service had visited the Premises on 28 March, in regard to fire safety issues provided for under their primary legislation. An enforcement notice had been subsequently served on the Premises, requesting the following action to be taken by 20 June 2013 in order to avoid possible prosecution:-
- production of a fire risk assessment;
 - identification of an occupancy figure in accordance with the above assessment;
 - the provision of a suitable fire evacuation procedure;
 - re-installation of emergency lighting, and
 - testing of the fire alarm system and continued maintenance in accordance with current standards.

Schedule of Outstanding Minutes (Appendix 23)

The Democratic Support Officer submitted a report, which set out a schedule of outstanding minutes together with details of when it was expected that reports on individual items would be presented for consideration.

60. Resolved:-
(a) That the report be received.

(b) That representatives of Pubwatch be invited to attend the next meeting of the Committee, scheduled to take place on 22 May 2013, for consideration of the Alcohol Strategy action plan in order to provide their perspective.

(c) That, with effect from the next scheduled meeting, an annual report be presented to the Licensing Committee on the work programme for the previous municipal year, the report to also include information on matters delegated to officers.

**Hackney Carriage and Private Hire Vehicle Testing at VOSA
Registered Garages (Appendix 24)**

The Licensing Manager presented a report, which sought approval to proposed testing arrangements and delegated authority to him to revoke approved garages status with a review process via the Licensing Sub-Committee. The report also sought delegated authority for compliance to the Licensing Officers, with a review process via the Section Leader (Licensing). Approval was also requested of an annual approval fee to the Council in the sum of £150.

Responding to Councillors' questions, the Licensing Manager advised that:-

- VOSA set a maximum charge of £57 for the mechanical safety tests, although the exact price would be the responsibility of the individual garage;
- approximately 75% of Wolverhampton garages were VOSA registered, although a number were dealer garages and would be unlikely to offer mechanical safety tests on a general basis;
- this proposal would form part of a broader review of the Council's Fleet Services;
- the provision for local authorities to provide services for mechanical testing was discretionary and not a statutory requirement, and
- the garages would be required to supply the Licensing Authority with information on vehicle failure rates, which would be monitored.

The Officer undertook to provide information to Councillor Jaspal on details of the statutory functions of the Council in regard to this area of work.

61. Resolved:-

(a) That the proposed testing arrangements for Hackney Carriage and Private Hire Vehicles, as detailed in section 3.3 of the report, be approved for implementation with effect from 3 June 2013.

(b) That the proposed criteria and process for VOSA registered garages to become a Council approved testing facility, as detailed in section 3.4 of the report, be approved.

(c) That authority be delegated to the Licensing Manager to approve and revoke approved garages status, with a review process of this decision via the Licensing Sub-Committee.

(d) That authority be delegated to the Licensing Officers for non-mechanical compliance checks of Hackney Carriage and Private Hire vehicles, with a review process via the Section Leader (Licensing).

(e) That an annual approval fee of £150 be agreed, as detailed in section 3.4 of the report.

(f) That a report on the impact of this proposal be presented to the Committee in twelve months time.

Twelve Month Review of Taxi Marshalling Scheme (Appendix 25)

The Licensing Manager presented a report, which provided details of the twelve month pilot of the Taxi Marshalling Service. The report also apprised the Committee of the current position in respect of Taxi Marshalling provision in the City Centre and continuation of the scheme to the end of March 2014. The Officer advised that a further review of the Service would be undertaken in twelve months time.

62. Resolved:-
That the report be received.

Vote of Thanks

63. The Committee joined the Vice-Chair in thanking Councillor Dass for his able and courteous conduct in the Chair during the current municipal year.

M M I N U T E S M

meeting: **LICENSING SUB-COMMITTEE**

date: **29 APRIL 2013**

PRESENT:-

Councillors Dass, Claymore, and N Patten.

IN ATTENDANCE:-

N Gilchrist	-	Legal Counsel for Licensing Authority
L Banbury	-	Democratic Support Officer
S Hardwick	-	Senior Solicitor
J Till	-	Licensing Officer

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Gambling Act 2005 – Application for a Small Casino Licence
Rubicon Casino, 56-58 Temple Street and Premises formerly known
as ‘The Beach’, Temple Street, Wolverhampton (Appendix 26)

Present

64.

For the Premises

P Kolvin	-	Legal Counsel
A Ballard	-	Director
P Atkins and J Bourne	-	Sidney Mitchell Solicitors

For Dunstall Racecourse

N Arron	-	Solicitor
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The Chair introduced all parties. He confirmed that there were no declarations of interest on behalf of the Sub-Committee Members. He advised, however, that P Kolvin had provided legal training in regard to the provisions of Gambling Act 2005 for Wolverhampton Councillors, but he had never spoken to the Sub-Committee about the application being considered today. N Arron accepted the explanation and indicated that he had no objection to the continuation of proceedings with the current participants.

The Chair introduced N Gilchrist, Legal Counsel, who had been asked to assist the Sub-Committee by providing legal advice and acting as clerk to the Sub-Committee. She advised that a request had been received from N Arron, on behalf of Dunstall Racecourse, to postpone this meeting. The Sub-Committee would, however, consider the following questions on issues of law:-

- Does the Sub-Committee have discretion to consider the application made by Casino 36 for a small casino premises licence under section 159 of the Gambling Act 2005, or to consider any application to vary, and
- if the Sub-Committee does have such a discretion, how should it be exercised, i.e. should the discretion be exercised in favour of proceeding to a hearing?

Should the Licensing Sub-Committee decide they can and will hear the application of Casino 36 following examination of material considerations, there is unlikely to be sufficient time to consider a substantive application on 29 April and in this instance it has been agreed that the matter be adjourned to a specific date. All arrangements for the proposed meeting on 30 April had therefore been cancelled.

The following documentation had been received by the Council on 26 April 2013, as supporting additional arguments for Dunstall Racecourse:-

- dcms Code of practice – Determinations under Paragraphs 4 and 5 of Schedule 9 to the Gambling Act 2005 relating to Large and Small Casinos;

- Wolverhampton City Council – Application pack in respect of Competition for Grant of Small Casino Licence or Provisional Statement;
- Section 159 and 294 of Gambling Act 2005;
- Gambling Act 2005 (Premises Licences and Provisional Statements Regulation 2007), and
- Case Law – Freddie Williams v Ayrshire Council + William Hill.

P Kolvin presented, on the day of this meeting, the following documentation in as additional supporting arguments for Casino 36:-

- Case Analysis – Regis Direct Ltd v Hakeem, and
- Insolvency Act 1986 c.45 – Creditor's Petition.

All parties agreed that the above mentioned documentation could be considered by the Sub-Committee in making their decision today.

At this juncture, Mr Arron outlined the objections on behalf of Dunstall Racecourse, and in so doing made the following comments:-

- Casino 36 had made a fatal error, which could not be overcome, in not meeting the requirements under Section 159(3) of Part 8 of the Gambling Act 2005, relating to the holding of an operating licence.
- Documentation sent to the Council on 26 April 2013 demonstrated the Gambling Commission's interpretation of the requirement under section 159.
- Section 159(5) provides that an application for a Casino Premises Licence may only be made by a person who has a right to occupy the premises to which the application relates
- Page 2, Section 4 of the Council's Application Pack indicated that an application for a Casino Premises Licence may only be made by a person who –
 1. holds a Casino Operating Licence or has made an application for such an Operating Licence which has not yet been determined, and
 2. has a right to occupy the premises to which the application relates

A copy of the lease had been produced which confirmed that Casino 36 met requirement 2.

- Casino 36 had failed to meet the mandatory requirements.
- He drew attention to the following items of case law included in the packs circulated to the Sub-Committee:-
 - Jeyanthan Ravichandran v Secretary of State for the Home Department
 - TC Projects Limited v Newcastle Justices
 - Padfield v Minister of Agriculture, Fisheries and Food
 - British Telecommunications Plc v Gloucester City Council
 - Nicholas Shaw Limited v Scarborough Council
- He accepted that amendments to applications were allowed but believed that the question, in this case, was whether an application

had actually been made. He believed the statute was clear and precise, was mandatory and did not allow for discretion.

At this juncture, Mr Kolvin presented his response as follows:-

- The legislation outlined by the objector was old; the High Court (Justice Gibb) had advised you should do what is just in all circumstances; the important issue was what should be done about an application which did not fully meet the requirements and that, if no harm had been done, the application should proceed. This had been the case since the implementation of the 2005 Act.
- The Act states that an applicant has to have applied for an operating licence before an application can be made and that a premises licence should not be granted until an operating licence was in place. At 31 October 2012, Casino 36 had an operating licence for their existing casino. As soon as it had been pointed out that they did not have an operating licence granted under the 2005 Act, the omission was rectified. The operating licence was granted on 14 March 2013 and issued on 5 April 2013. (Tab 8 of bundle given to Sub-Committee). He believed therefore that the intention of the Act had been fulfilled.
- He commented that the only objection, on these grounds, had been from a trade competitor for the premises licence.
- Wolverhampton City Council would lose out on the benefits which would arise from allowing the competition to proceed to stage 2.
- The Licensing Sub-Committee had the power to proceed as there had been substantial compliance on behalf of Casino 36. To proceed was the right thing to do as no one had been harmed.
- An application had clearly been made. The application had clearly been made, had been accepted and processed by the Licensing Authority and the matter had been advertised in the proper manner.
- He accepted that an application for the correct operating licence had not been made at the date the premises licence application had been made, but questioned what the consequences were in respect of the failure to comply;
- He made reference to the judgement of Lord Woolf in the Jeyanthan Ravichandran case and the rules regarding procedural irregularities. There was a need to seek what was just in all circumstances and the question asked as to whether substantial compliance had taken place.
- In the case of TC Projects, the purpose of the legislation had been substantially achieved.
- Section 153 of the Gambling Act 2005 provides that, in exercising its functions, a licensing authority should aim to permit;
- The Scottish case cited by Mr Arron was not binding in England, and
- He outlined the relevant provision from the case of Regis Direct Limited v Hakeem.

Mr Arron believed that the failure of Casino 36 to have an operating licence at the time of application rendered the application null and void. No application for amendment had been made. He added that the Scottish case illustrated the modern approach. He believed that the Sub-Committee had to decide whether Casino 36 had complied with the Section 159 requirements.

Mr Kolvin stated his belief that the benefits for Wolverhampton would not be best achieved by disallowing the application. He felt that the Sub-Committee should be mindful of the fact that no one else had objected on these grounds.

65. The Members of the Sub-Committee, Legal Counsel (M Gilchrist), City Council's Solicitor and Democratic Support Officer withdrew from the meeting room in order to make their decision. N Gilchrist summarised the competing arguments made by the parties that morning. The Sub-Committee made their decision, returned to the meeting and the barrister outlined the decision as follows:-

Having considered all of the arguments for both parties made in writing by way of skeleton argument or otherwise and orally before us today we find that we can proceed to hear the application for a casino premises licence submitted by Casino 36 and consider it a proper exercise of our discretion to do so.

Full written reasons will follow but in short:

1. In reaching this conclusion
 - a) We have considered the legislation, regulations and guidance referred to by Mr Arron together with the Scottish authority of *Freddie Williams Bookmaker v. East Ayrshire Licensing Board* and the written and oral arguments advanced by Mr Arron.
 - b) We have considered the legislation and authorities referred to by Mr Kolvin QC and the written and oral arguments advanced by him.
2. We consider that the fact that, as at 31 October 2012, the date the application was made, the applicant did not satisfy section 159(3) of the Gambling Act 2005 does not render the application an irreversible nullity such that we may not proceed to consider the application. We have taken in to account that section 159(3) is stated in mandatory language and have then considered what ought properly to be the consequences of failing to comply with the requirements of section 159(3) in the context of all the facts and circumstances of the case.
3. Having considered all the facts and circumstances of this particular case we conclude that it is just and proper to proceed to hear the application.

66. The Sub-Committee and all parties at the meeting agreed their availability on 13 May 2013 to proceed to hear the application. The Democratic Support Officer undertook to consult with the legal representative for the local Church which had made representations to the objections, prior to confirming the arrangements.

67. Mr Kolvin undertook to provide a written response to the skeleton argument submitted on behalf of the Church within seven days.

Wolverhampton City Council

OPEN REPORT

LICENSING COMMITTEE

Date: 22 MAY 2013

Originating Service Group **Delivery (Governance)**

Contact Officer **Linda Banbury**

Telephone Number(s) **555040**

Title/Subject Matter **SCHEDULE OF OUTSTANDING MINUTES**

Set out in this report is a schedule of outstanding minutes. An indication is contained within the Schedule when it is expected that reports on individual items will be submitted for consideration.

SCHEDULE OF OUTSTANDING MINUTES

<u>Subject</u>	<u>Date of Meeting and Minute No</u>	<u>Decision</u>	<u>Comments</u>
1. Private Hire Vehicle Criteria	27.06.12 20(b)	That a further report be presented following completion of the review by the Law Commission in relation to taxi legislation reform.	Report to future meeting
2. Night-time Economy Visit by the Licensing Committee and Safer Communities Scrutiny Panel	12.12.12 (10)	Protocol to be produced, in conjunction with the West Midlands Police, for the annual visit in respect of the night-time economy, and that in future the proposed itinerary be presented to this Committee	Report to this meeting
3. Future of Hackney Carriage Services	13.02.13 (38c)	Further review of Hackney Carriage provision to take place in 2016	Report to July 2016 meeting
4. Alcohol Strategy	13.02.13 (39b)	Full review and details of Alcohol Strategy action plan to be presented. Representatives of Pubwatch to be invited to attend the meeting	Report to this meeting
5. Licensing Committee Work Programme	17.04.13 (60c)	Annual report on issues considered by the Committee to be presented. Report to include information on matters delegated to officers.	Report to this meeting Report to future meeting
6. Hackney Carriage and Private Hire Vehicle Testing at VOSA Registered Garages	17.04.13 (61f)	Report on impact of proposals approved in regard to vehicle testing to be presented in twelve months time.	Report to April 2014 meeting

Wolverhampton City Council

OPEN DECISION ITEM

Committee / Panel	<u>LICENSING COMMITTEE</u>	Date	<u>22 MAY 2013</u>
Originating Service Group(s)	<u>EDUCATION AND ENTERPRISE</u>		
Contact Officer(s)/ Telephone Number(s)	<u>COLIN PARR</u> <u>x0105</u>		
Title/Subject Matter	<u>REVIEW OF DECISION MAKING</u>		

Councillors are recommended to agree to:

- (i) Endorse and approve the proposals in section 2 of this report relating to Category 2 decisions.
- (ii) Endorse and approve the proposals in section 2 of this report relating to Category 3 decisions.
- (iii) Delegate category 3 decision making powers to the Strategic Director for Education and Enterprise.
- (iv) Note the schedule attached at Appendix 1 to this report which includes further proposed delegations from the Strategic Director for Education and Enterprise to officers.
- (v) Receive annual delegation update reports at the beginning of the municipal year.

REVIEW OF DECISION MAKING

1.0 Purpose of Report

- 1.1 To seek the endorsement and approval of a proposed decision making process and for proposed delegations in relation to category 2 and 3 decision making powers to the Strategic Director for Education and Enterprise.
- 1.2 To draw Councillors' attention to the delegations document attached at Appendix 1 which includes proposed delegations from the Director to officers within Education and Enterprise.

2.0 Background

- 2.1 The Licensing Committee has responsibility for a wide range of licensing functions. These relate principally to the issue of licences, permits, consents and their enforcement.
- 2.2 Councillors will be most familiar with premises applications made under the Licensing Act 2003 and a variety of taxi related matters. However, there are many other matters that are only occasionally brought to Councillors' attention for consideration e.g. sex establishments, motor salvage etc.
- 2.3 The licensing system is configured to allow the proper discharge of functions and operates through the Licensing Committee either taking decisions themselves or through the delegation of decisions to officers.
- 2.4 The aim of the delegation scheme is the achievement of a proper balance of responsibilities to enable the service to be delivered in an efficient and effective manner.
- 2.5 The current Committee approval arrangements categorise decisions into three categories. See table 1.

Table 1 - Current Decision Making Progress

Category	Who takes the decision?	Type of decision
1	Full Committee	Policy matters and those which have significant political, financial implications including fees and charges or service delivery issues.
2	Sub Committee	Contentious applications. Suspensions and Licence revocations not in accordance with revised criteria, responsibility for any function as prescribed by statute.
3	Delegated to Officers	Determination of consents, permits registrations, licence applications and reviews in accordance with agreed policies.

3.0 Delegation of Category 2 and 3 Decisions

- 3.1 On 30 May 2012 the Licensing Committee considered a report on the review of decision making.

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- 3.2 This report set out a review process for officer delegations.

- 3.3 Licensing Services produced a policy document which included a list of current and proposed delegation to officers for a range of decisions.
- 3.4 The Licensing Committee confirmed and endorsed Category 2 and Category 3 decisions and the continuation of the existing regime of officer delegations and approved delegation of Category 3 decisions, to the Strategic Director for Education and Enterprise. This ensured the ongoing delivery of routine, non-contentious licensing functions in accordance with agreed policies and procedures.
- 3.5 Councillors agreed that an updated delegation report be presented to Licensing Committee on an annual basis to the first meeting of the municipal year.
- 3.6 Licensing Committee are asked to endorse and approve the delegation of Category 3 decision making to the Strategic Director for Education and Enterprise.
- 3.7 The delegations document attached at Appendix 1 has been updated throughout the year and includes proposed delegations from the Director to officers within Education and Enterprise.
- 3.8 Should Councillors agree with recommendations within this report the proposed delegations document will be authorised by the Strategic Director for Education and Enterprise.

4.0 Legal Implications

- 4.1 The Licensing Authorities (Functions and Responsibilities) (England) Regulations 2000 Schedule 1 specifies a range of functions which are not to be an executive responsibility and this includes licensing and registration functions.
- 4.2 The Licensing Committee has been appointed to exercise the Council's functions relating to the processing, determination and management of licensing. Specific powers and duties are listed in the Council's constitution and some can be delegated to officers.
- 4.3 One of the main principles of the Constitution is the need to be able to ascertain who is responsible for any decision made by or on behalf of the Council and this is particularly so for officer delegations which must be comprehensive. [SH/10052013/0]

5.0 Financial Implications

- 5.1 The proposals contained in this report can be met from the approved licensing revenue budgets 2013/14 and should generate efficiencies in the utilisation of both Councillor and officer resources. [TK/09052013/U]

6.0 Equal Opportunities Implications

- 6.1 The agreement of criteria relating to officer decisions will be subject to equality analysis to ensure the proposals are in accordance with the Council's Equal Opportunities Policy and the requirements of the Human Rights Act 1998.

7.0 Environmental Implications

- 7.1 Many of the functions for which the Committee has responsibility have a bearing on environmental issues.

Licensing Committee – Committee/Sub-Committee/Officer Delegations

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Licensing Act 2003			
Premises Licence/Club Premises Certificate – New/Variation Application/ Provisional Statement	No representations – Licensing Officer Representations resolved by conditions added to Licence – Licensing Sub-Committee, endorse to negate hearing Representations Not Resolved – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Premises Licence/Club Premises Certificate – Review Application	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Temporary Event Notice – Standard	Acknowledge Receipt – Licensing Officer Representations/Service of Counter Notice – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Temporary Event Notice - Standard Agree hearing is not required where TEN modified	Section Leader Licensing, in consultation with Chair, Vice Chair or Shadow Chair of Licensing Committee	Licensing Committee 30/05/2012	
Temporary Event Notice – Late	Section Leader Licensing	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Licensing Act 2003 continued/...			
Minor Variations – Grant/Reject Applications in accordance with Legislative Reform Orders 2009	Section Leader, Licensing	Licensing Committee 30/05/2012	
Personal Licence - Application	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Designated Premises Supervisor – Variation	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Application Transfer Premises Licence/ Club Premises Certificate	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Application for Interim Authority	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Licensing Act 2003 continued/...			
Decision to object when Local Authority is a Consultee and not the relevant authority considering the application	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Licensing Act 2003 Fees and Charges	Secretary of State (Subject to revisions resulting from the Police Reform and Social Responsibility Act 2011)	Licensing Committee 30/05/2012	
Statement of Licensing Policy	Full Council	Licensing Committee 30/05/2012	
Decision on whether a complaint is Irrelevant, Frivolous, Vexatious etc	Section Leader, Licensing	Licensing Committee 30/05/2012	
Power to suspend Premises Licence/Club Premises Certificate for non payment of annual fee	Section Leader, Licensing	Licensing Committee 30/05/2012	
To authorise Licensing Authority as a responsible authority	Licensing Manager/Section Leader, Licensing	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Gambling Act 2005			
New/Variations/Provisional Statements Applications	No Representations – Licensing Officer Representations Not Withdrawn – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Transfer of Premises Licence	No Representations – Licensing Officer Representations from Gambling Commission – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Premises Licence/Suspension/Revocation	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Temporary Use Notice	No Representations – Section Leader, Licensing Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Occasional Use Notice	No Representations – Officers	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Gambling Act 2005 continued/...			
Application Club Gaming/Club Machine Permit	No Representations – Licensing Officer Representations Not Withdrawn – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Cancellation of Club Gaming/Club Machine Permit	Section Leader, Licensing/Licensing Officer	Licensing Committee 30/05/2012	
Alcohol Licensed Premises Gaming Machine Permit – Notification	Licensing Officer	Licensing Committee 30/05/2012	
Cancellation Licensed Premises Gaming Machine Permits	Section Leader, Licensing/Licensing Officer	Licensing Committee 30/05/2012	
Small Society Lotteries New/Renewal	Licensing Officer	Licensing Committee 30/05/2012	
Gambling Act Fees and Charges	Licensing Committee up to Maximum Limit set by Secretary of State	Licensing Committee 30/05/2012	
Statement of Gambling Policy	Full Council	Licensing Committee 30/05/2012	
To authorise the Local Authority as a responsible authority	Licensing Manager/Section Leader, Licensing	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation (s)
Street Trading			
Pitches – Create, Relocate or Deletion Review of Decision	Licensing Manager in consultation with Highways/Landscape Services Head of Regulatory Services	Licensing Committee 14/11/2012	
Consents – Grant, Renewal, Revocation Review of Decision	Licensing Manager in consultation with Highways/Landscape Services Head of Regulatory Services	Licensing Committee 14/11/2012	
Private Land Consents – Grant Revocation of Consent	Section Leader, Licensing Licensing Manager	Licensing Committee 30/05/2012	Licensing Officer
Temporary/Street Trading Occasional Consents	Section Leader, Licensing	Licensing Committee 30/05/2012	
Change of Tradeline	Section Leader, Licensing	Licensing Committee 30/05/2012	
Transfer of Street Trading Consent Subject to Consent Conditions	Section Leader, Licensing Appeal to Licensing Manager	Licensing Committee 30/05/2012	
Street Tradings Fees and Charges	Licensing Committee	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Hackney Carriage & Private Hire			
New Applications – Hackney Carriage/Private Hire Vehicle Driver’s Licence/Operators Licence	Clear of guidelines – Licensing Officer Not clear of guidelines – Head of Regulatory Service/Licensing Manager and Service Managers within Regulatory Service/Section Leader, Licensing/Licensing Sub-Committee	Licensing Committee 30/05/2012 Licensing Committee 25/07/2012	
Renewal Applications Hackney Carriage/Private Hire Vehicle Drivers Licences/Operators Licence	Licensing Officer	Licensing Committee 30/05/2012	
Reviews/Reviews Prior to Renewal – Hackney Carriage/Private Hire Vehicle Drivers/Operators Licence	Head of Regulatory Service/Licensing Manager and Service Managers within Regulatory Service/Licensing Sub-Committee	Licensing Committee 25/07/2012	
New/Renewal Hackney Carriage/Private Hire Vehicle Applications	Subject to Criteria - Licensing Officer	Licensing Committee 30/05/2012	
Hackney Carriage/Private Hire Fees and Charges	Licensing Committee	Licensing Committee 30/05/2012	
Advertising on/in Hackney Carriages	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(a) “All Over”	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Hackney Carriage & Private Hire continued /...			
(b) Tip Up Seats	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(c) Doors	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(d) Rear Window	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Advertising on/in Private Hire Vehicles	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(a) Rear Window	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
(b) Rear Doors and Rear Wings	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Private Hire Vehicle Identification Plate – Exemption Policy	Licensing Manager/Section Leader, Licensing in line with agreed policy	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Hackney Carriage & Private Hire continued /...			
Limousines/Applications for Private Hire Vehicles	Licensing Manager/Section Leader, Licensing	Licensing Committee 30/05/2012	
Novelty Vehicles Applications for Private Hire Vehicles, Fire Engines etc	Licensing Manager/Licensing Sub-Committee	Licensing Committee 30/05/2012	
Approval of Hackney Carriage – Types	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Approval of Hackney Carriage Fares	Licensing Committee	Licensing Committee 30/05/2012	
Digital Advertising in Hackney Carriage/Private Hire Vehicle	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	
Hackney Carriage/Private Hire Vehicles – Section 68 Notices Suspension/Removal of Suspension for Non-Mechanical Tests	Licensing Manager/ Section Leader, Licensing	Strategic Director Education & Enterprise 03/12/2012	Section Leaders - Environmental Health Compliance Officers - Environmental Health (Commercial)

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
Hackney Carriage & Private Hire continued /...			
VOSA MOT Testing Facilities for Hackney Carriage/Private Hire Vehicles Mechanical Safety checks. Approval/Revocation/Attachment of Conditions Review of Decision	Licensing Manager Licensing Sub-Committee	Licensing Committee 17/04/2013	
Non-Mechanical compliance check of Hackney Carriage and Private Hire Vehicles - Approval Review of Decision.	Licensing Officers Section Leader – Licensing	Licensing Committee 17/04/2013	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General			
Sex Establishment Licence Shops/Cinema/Sexual Entertainment Venues New Applications	All Cases - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Sex Establishment Licence Shops/Cinema/ Sexual Entertainment Venues Renewal Applications	No Representations – Section Leader, Licensing Representations - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Sex Establishment Shop/Cinema/ Sexual Entertainment Venues Variation Applications	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Sex Establishment Licence Shop/Cinema/Sexual Entertainment Venues Transfer Applications	Section Leader, Licensing Licensing Sub-Committee	Licensing Committee 30/05/2012	
Revocation of Sex Establishment Licence	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Street Collections	Licensing Officer	Licensing Committee 30/05/2012	
House to House	Licensing Officer	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General continued/...			
Free Printed Matter – Grant	Licensing Officer	Licensing Committee 30/05/2012	
Suspension, Revocation	Licensing Manager	Licensing Committee 16/01/2013	
Review of Decision	Licensing Sub-Committee	Licensing Committee 16/01/2013	
<u>NEW</u> Mediate outcome of Appeal to Licensing Sub-Committee Decisions	Licensing Committee	-	Licensing Manager – Recommendations to Chair

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General continued/...			
Marriage Venues	Licensing Officer – signed off by Proper Officer Appeal to Licensing Sub-Committee	Licensing Committee 30/05/2012	
'A' Boards	No Representations – Licensing Officer Representations/Non-Compliant with policy - Section Leader, Licensing Appeal to Licensing Manager	Licensing Committee 30/05/2012	
Table and Chairs	No Representations – Licensing Officer Representations/Non-Compliant with policy - Section Leader, Licensing Appeal to Licensing Manager	Licensing Committee 30/05/2012	
Goods on the Highways	No Representations – Licensing Officer Representations/Non-Compliant with policy - Section Leader, Licensing Appeal to Licensing Manager	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General continued/...			
Sale of Non-Medical Poisons	Licensing Officer	Licensing Committee 30/05/2012	
Motor Salvage Operators	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Scrap Metal Dealers Registration	Licensing Officer	Licensing Committee 30/05/2012	
Mini Bus Permits	Licensing Officer	Licensing Committee 30/05/2012	
Pet Shops	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General continued/...			
Applications Acupuncture/Tattooing/ Electrolysis/Cosmetic Piercing and Permanent Skin Colouring	Licensing Officer	Licensing Committee 30/05/2012	
Zoos	No Representations – Licensing Officer Representations/Review of Licence – Licensing Sub-Committee	Licensing Committee 30/05/2012	
Hypnotism	Licensing Officer	Licensing Committee 30/05/2012	
Caravan Sites Grant – Attachment of Model Conditions	Licensing Officer	Licensing Committee 30/05/2012	
Caravan Sites Grant – Attachment of Conditions other than all Model Conditions	Licensing Sub-Committee	Licensing Committee 30/05/2012	
Caravan Sites Transfer	Licensing Officer	Licensing Committee 30/05/2012	
Caravan Sites Refusal	Licensing Officer	Licensing Committee 30/05/2012	

2013-2014

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
General continued/...			
Caravan Sites Alteration of Conditions	No Representations - Licensing Officer Representations - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Animal Boarding Establishments	Licensing Officer Grounds for Refusal Under the Act/Revocation of Licence - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Dog Breeding	Licensing Officer Grounds for Refusal Under the Act/Revocation of Licence - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Dangerous Wild Animals	Licensing Officer Grounds for Refusal Under the Act/Revocation of Licence - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Riding Establishments	Licensing Officer Grounds for Refusal Under the Act/Revocation of Licence - Licensing Sub-Committee	Licensing Committee 30/05/2012	
Performing Animals	Licensing Officer Grounds for Refusal Under the Act/Revocation of Licence - Licensing Sub-Committee	Licensing Committee 30/05/2012	

2013-2014

The proposed delegation to officers is subject to an administrative process by working through checklists of approved policy/criteria prior to the issue of Licence/Registration/Permit/Notice etc.

I delegate authority for the decision making processes within the functions detailed above to the posts named in the proposed delegation column.

.....
Tim Johnson
Strategic Director for Education and Enterprise

Date:

Wolverhampton City Council

OPEN DECISION ITEM

Committee / Panel	<u>LICENSING COMMITTEE</u>	Date	<u>22/05/13</u>
Originating Service Group(s)	<u>EDUCATION AND ENTERPRISE</u>		
Contact Officer(s)/	<u>COLIN PARR</u>		
Ext	<u>0105</u>		
Title/Subject Matter	<u>LICENSING COMMITTEE NIGHT TIME ECONOMY VISITS PROTOCOL</u>		

RECOMMENDATIONS

The Licensing Committee are recommended to:

- (i) Approve the protocol for Licensing Committee night time economy visits attached at Appendix A.

LICENSING COMMITTEE NIGHT TIME ECONOMY VISITS PROTOCOL

1.0 PURPOSE OF THE REPORT

1.1 To agree the Licensing Committee protocol for night time economy visits attached at Appendix A.

2.0 BACKGROUND

2.1 The Functions of the Licensing Committee are broad and varied. However a number of the Committee's core functions have a direct and significant impact on the city's night time economy. Specifically, the Licensing Committee execute functions relating to the following activities:

- Alcohol Licensing
- Late Night Refreshment
- Hackney Carriage and Private Hire Licensing
- Taxi Marshalling Service

2.2 It is therefore important that Councillors of the Licensing Committee are familiar with the multi-agency approach adopted by the Council and partners to managing the night time economy.

2.3 Additionally when determining policy for functions such as those above it is seen as important that Councillors are aware of the challenges faced by agencies and the impact that their decisions will have on businesses.

2.4 As such employees from Licensing Services co-ordinate an annual night time economy visit for Councillors of the Licensing Committee and the Vibrant, Safe and Sustainable Communities Scrutiny Panel.

2.5 To ensure that such visits are demonstrably for the purpose of assisting Councillors in their role of agreeing policies for the various functions for which the Licensing Committee is responsible and not as part of determining individual applications a protocol has been developed for Licensing Committee night time economy visits.

2.6 A copy of the protocol is attached at Appendix A to this report.

3.0 FINANCIAL IMPLICATIONS

3.1 There are no financial implications arising from this report. [TK/09052013/T]

4.0 LEGAL IMPLICATIONS

4.1 There are no direct legal implications arising from this report. [SH/09052013/U]

5.0 EQUALITIES IMPLICATIONS

5.1 This report has no equalities implications.

6.0 ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from this report.

LICENSING COMMITTEE NIGHT TIME ECONOMY VISITS

Councillor Protocol

1.0 Introduction

- 1.1 The Functions of the Licensing Committee are broad and varied. However a number of the Committee's core functions have a direct and significant impact on the city's night time economy. Specifically, the Licensing Committee execute functions relating to the following activities:
- Alcohol Licensing
 - Late Night Refreshment
 - Hackney Carriage and Private Hire Licensing
 - Taxi Marshalling Service
- 1.2 It is therefore important that Councillors of the Licensing Committee are familiar with the multi-agency approach adopted by the Council and partners to managing and regulating the night time economy.
- 1.3 Additionally when determining policy for functions such as those above it is seen as important that Councillors are aware of the challenges faced by agencies and the impact that their decisions will have on businesses.
- 1.4 For these reasons employees from Licensing Services have co-ordinated an annual night time economy visits for Councillors of the Licensing Committee and the Vibrant, Safe and Sustainable Communities Scrutiny Panel.

2.0 Night Time Economy Visit

- 2.1 The night time economy visit is:-
- (i) A fact finding exercise;
 - (ii) Not part of the formal consideration of any application;
 - (iii) To enable employees and partner agencies to highlight how the night time economy is managed and challenges this presents holistically, without reference to any specific premises or licence holder;
 - (iv) To enable questions to be asked for clarification.
- 2.2 At the night time economy visit Councillors shall be accompanied by the Licensing Manager and/or a Section Leader, plus other officers as appropriate to the visit.

- 2.3 Councillors may ask factual questions of employees regarding the management and regulation of the night time economy. However, discussions on the merits of any current applications or issues at specific premises will not take place.
- 2.4 Due to the unique challenges of managing a visit for potentially over twenty Councillors to the night time economy compared to say a planning site visit to a potential new development, the police will also be present and support any visit. As with employees the police will answer any factual questions regarding the management of the night time economy, but will not discuss current applications or issues at any specific premises.
- 2.5 Employees from Licensing Services will determine the agenda for any night time economy visit and will, where possible, ensure that premises which are currently subject to an application are not included as part of any visit.
- 2.6 Whilst it is noted that current applications should not be discussed, there may be occasions when Councillors may, by chance, witness incidents at premises that are subsequently brought before a Licensing Sub-Committee for consideration. In such circumstances Councillors may decide they do not wish to participate in any decision making however where they do any incidents/activities witnessed first hand as part of the night time economy visit will not be taken into account when arriving at their decision and instead consideration will only be given to the representations and submissions made at the Licensing Sub-Committee hearing.

Wolverhampton City Council

OPEN INFORMATION ITEM

Committee/Panel	Licensing Committee	Date	22 May 2013
Originating Service Group(s)	Adults and Communities: Public Health		
Contact Officer(s)/ Telephone Number(s)	Ros Jervis 1372		
Title	Alcohol Strategy: Progress Update		

Recommendations

Councillors are requested to note:

1. the update in relation to the implementation of the Wolverhampton Alcohol Strategy 2011-2015;
2. information on performance against the Action plan for 2012/13 and
3. endorse the revised Action Plan, for 2013/2014

1. **PURPOSE**

- 1.1 To provide members of the Licensing Committee with an update regarding the implementation of the Wolverhampton Alcohol Strategy 2011-2015 highlighting performance against the outturn for 2012/13 and present the revised action plan for 2013/2014; following a review of the Strategy Action Plan undertaken early 2013.

2. **BACKGROUND**

2.1 **Wolverhampton Alcohol Strategy 2011 - 2015**

The Licensing Committee endorsed the Wolverhampton Alcohol Strategy 2011 – 2015, associated action plan and performance management framework on 27th June 2012 and agreed to receive periodic progress reports.

- 2.2 On 13 February 2013, Members considered an update report and requested that a full review and details of the Alcohol Strategy Action Plan for 2013/14 be presented to the first meeting of the Licensing Committee in the 2013/14 municipal year.

- 2.3 A review of current performance against the 2012/13 action plan was undertaken early 2013. In addition to partner agency's performance against targets the review considered the way data was collected, specific actions contained within the plan and circumstances which may now deem an existing action or, KPI no longer appropriate and whether alternative actions or KPIs should form part of the action plan. It identified areas of success and areas requiring further consideration and formed the basis of the refreshed action plan for 2013/14.

- 2.4 Performance against the Action Plan for 2012/13 shows significant areas of success. Notably:

Goal 1: A Whole Community Approach to Changing Alcohol Habits in Wolverhampton

- The Health Related Behaviour Survey of which 8141 children and young people participated showed a downward trend of alcohol misuse compared to previous surveys and that over 12,000 children and young people approximately, have received drug/alcohol education through PHSE drug and alcohol curriculum in schools.

Goal 2: Developing a Well Managed Night Time Economy

- Improvements in the standards of premises within the City, particularly the city centre and specifically in terms of food safety, licence condition compliance and levels of risk. Hence reductions in the number of establishments triggering the need for formal action and/or a multi-agency visit.
- Reduction in the number of establishments identified as problem premises in relation to under-age sales.
- Positive outcomes in respect to Hackney Carriage policy and taxi marshalling scheme.
- Responsible Authority Forum established.

Goal 3: Combating Alcohol Related Crime and Disorder and Increase Community Safety Due to Alcohol Misuse

- A joint collaboration between leads in Goals 2 and 3 has resulted in the development and implementation of a city-wide Designated Public Place Order (DPPO). This extends the legal tools and powers available to Police when encountering alcohol-related nuisance and disorder in public areas and reduces the risk of nuisance

displacement. Its use will be closely monitored by Safer Wolverhampton Partnership over the coming months.

- A Pub Watch scheme implemented across the city has seen an increase in the number of premises involved in the scheme. There are now 21 premises involved out of 38 within the city centre.
- Marked reductions in violent crime and alcohol-fuelled anti-social behaviour.

Goal 4: Improving Health and Alcohol Treatment Services in Wolverhampton

- 313 staff received Alcohol Identification and Brief Advice (IBA) training across the voluntary, statutory and health sectors including; GPs, practice nurses, health visitors, community pharmacists, dentists, health checkers, Neighbourhood Support Officers, housing support workers, staff from West Midlands Fire Service and domestic violence staff.
- New and enhanced alcohol services (services in the acute sector and community) were commissioned and became operational during January 2013 and April 2013, including an Alcohol Liaison Service at New Cross Hospital and community detoxification services. 95% of people who started community detoxification successfully completed their programme of treatment.

2.5 The detailed review of Goal 2 is attached at Appendix A, as this will be of particular interest to the Licensing Committee. Summaries of the reviews for Goals 1, 3 & 4 are attached at Appendix B.

2.6 Revised Wolverhampton Alcohol Strategy Action Plan 2013/2014

The Wolverhampton Alcohol Strategy Action Plan has been revised for 2013/14 to better reflect progress on alcohol activity and work, within the City and to ensure progress can be demonstrated. The revised action plan builds on the solid progress delivered during 2012/13 and demonstrates the dynamic, all-encompassing and changing nature of alcohol related work within the City.

2.7 Good progress was made during 2012/13, however as the Strategy is still relatively new, the review enabled a fresh focus on areas that may need a new approach or change of direction. Some of these changes have been highlighted below, as well as some of the other key areas of focus. In summary:

Goal 1:

- Where data collation has been problematic service specifications have been revised to ensure that the monitoring schedule reflects the KPI's highlighted in the alcohol action plan.

Goal 2:

- The plan for 2013/14 builds on / consolidates the foundations laid down by the previous years' activity in relation to premises standards.
- Further emphasis is given to identifying and dealing with underage sales and sales to intoxicated persons.
- Further development of the role of the Responsible Authorities Forum as an expert group to inform policy review.
- Development of more comprehensive data sets in relation to licenced premises and crime and disorder associated with them to inform policy and approach.

Goal 3:

- During 2012-13, nuisance street drinkers were identified within the city centre as requiring targeted support and enforcement action and being particularly damaging to the city's image. A partnership approach has been adopted, led through the Anti-

social Behaviour team, with the support of Police and local businesses; enforcement action is now being taken with 10 orders being sought through court. As part of our review process, further targeted activity will be undertaken in areas where alcohol-related nuisance is identified as being problematic.

Goal 4:

- A new recovery focused integrated substance misuse service for alcohol, drugs, & young people's substance misuse service has been commissioned and is operational from 1 April 2013. This fundamental change in the delivery of treatment services for alcohol has required changes to actions and KPIs.

2.8 To keep the Strategy as a live and working document it will be a requirement to review and update, if necessary, the action plan annually. In addition, progress throughout the year will be monitored on a quarterly basis. A copy of the revised Action Plan for 2013/2014 is attached at Appendix C

3. FINANCIAL IMPLICATIONS

3.1 Actions arising from the Strategy will be delivered within the approved budgets held under Public Health, other mainstream budgets held by services and external agencies that are responsible for delivery of specific actions.
[AS/10052013/Z]

4. LEGAL IMPLICATIONS

4.1 There are no direct legal implications arising from this report. However, a number of the actions contained within the Action Plan will require specific legal involvement on an individual, case by case, basis.
[SH/09052013/Z]

5. EQUAL OPPORTUNITIES IMPLICATIONS

5.1 The broad aims and objectives of the Wolverhampton Alcohol Strategy are intended to reduce the harmful impact of alcohol on health & wellbeing and reduce health inequalities.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are direct environmental implications arising from this report as several actions contained within the strategy and action plan seek to improve environmental conditions, particularly within the City Centre.

7. SCHEDULE OF BACKGROUND PAPERS

7.1 Licensing Committee, 27th June 2012 - Wolverhampton Alcohol Strategy 2011 -2015:
Licensing Committee, 13 February 2013 - Reducing the Harms caused by alcohol to Citizens of Wolverhampton

Wolverhampton Alcohol Strategy Action Plan: Goal 2 Delivery Plan:- 2012 / 2013

Delivery Lead: Andy Jervis, Wolverhampton City Council

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i A:- Licensing Policy that is aligned to/ supports a nte that is prosperous, high quality and diverse.

KPIs

- Reduced number of vertical drinking establishments within the city centre – reduced from 43 to 38
- Increased number of restaurants in the city centre – increased from 27 to 28
- Number of licenced premises subject to formal enforcement action – reduced from 13 to 6
- Number of premises deemed 'High Risk' and requiring multi-agency visit – reduced from 18 to 15

Actions	Tasks	Lead	Time Scale	Progress
i. Annual review of Cumulative Impact Policy	<ul style="list-style-type: none"> ○ Review of Cumulative Impact Policy 	CP	03/2013	2012/13 review presented to Licensing Cttee 13/03
ii. Biennial full review of Licensing Policy Statement	<ul style="list-style-type: none"> ○ Commence review Autumn 2012 	CP	09/ 2013	Review commenced 03/12/12. Briefing paper to go to E&EMT, June 13 Incorporated into above policy review
iii. Review to reflect opportunities of Police Reform Bill etc	<ul style="list-style-type: none"> ○ Establish working group to consider reforms ○ Seek Member endorsement ○ Incorporate proposals into review of Licensing Policy 	CP	03/2013	Commenced but derrated

iv. Establish baseline data for licensed premises	<ul style="list-style-type: none"> ○ ID No of licenced premises in CC + % of restaurants, takeaways and vertical drinking establishments 	CP	12/2011	Complete
v. Establish data set on crime and disorder in CIZ	<ul style="list-style-type: none"> ○ Establish data set 	Analyst	12/2011	Contained in Cumulative Impact review report

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i B:- The Casino application adds value to the nte.

KPIs

- Cabinet approval of compliance and consenting measures by December 2012 - **Achieved**

Actions	Tasks	Lead	Time Scale	Progress
i. Review of Gambling Policy	<ul style="list-style-type: none"> ○ Conduct review 	CP / RT	12/2011	Complete
ii. Inclusion of nte issues in the competition criteria	<ul style="list-style-type: none"> ○ Develop criteria ○ Consult ○ Refine 	CP / RT	12/2011	Complete
iii. Commence competition process		CP / RT	07/2012	Complete. Two applications received. To be determined before stage 2 applies.
iv. Award licence		CP / RT	09/2013	In progress

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i C:- Delivery of proportionate enforcement - **Achieved**

Actions	Tasks	Lead	Time Scale	Progress
<p>i. Review Policies (WMP & WCC)</p> <p>ii. Maintain multi-agency task force approach</p>	<ul style="list-style-type: none"> ○ Rationalise 3 tier approach ○ Produce compliance guidance ○ ID interventions based on risk ○ Undertake joint visits 	<p>AJ</p> <p>AJ</p> <p>OW</p>	<p>03/2012</p> <p>Ongoing</p>	<p>Policy revised – to commence consultation in May</p> <p>March 12 – April 2013</p> <p>15 Multi Agency visits (including 3 Guns and Gangs focussed visits)4 premises Licence reviews.</p> <p>1 x TS (Drinks Buster)</p> <p>1 X eh/Otter and Vixen</p> <p>2 x Police (Woodbine/.Empire) Other information representations made to 23 wither new or variation applications.</p> <p>4 TEN applications objected to</p> <p>Representations to 4 large out door events</p>

iii.	Effective intervention management	<ul style="list-style-type: none"> ○ Cases Panel (legal action) ○ Review Hearings (licenced prems) ○ Mini Panel (drivers) 	OW / PJC / PC	Ongoing	In place
iv.	All formal action to be approved by 'Cases Panel'	<ul style="list-style-type: none"> ○ Administer Reg Services Input 	AJ	09/2011	Completed
v.	Engagement of regulatory agencies with WV One	<ul style="list-style-type: none"> ○ Arrange routine engagement 	AJ	12/2011	In place via city centre tasking. Additional mechanisms to be put in place. City Centre team established
vi.	Explore poss of adopting local byelaws on pricing	<ul style="list-style-type: none"> ○ Liaise with colleagues in AGMA ○ Identify suitability of existing approaches for W'ton 	CP	12/2012	Explored with AGMA and PH. Superceded by natinal leg'n. May need to be revisited in 2013/14 Discusd at Pubwatch for agreement at price of £1
vii.	Implement compliance and consenting measures linked to city centre regeneration	<ul style="list-style-type: none"> ○ Consult partners on proposals ○ Consult Stakeholders " ○ Obtain Member endorsement / approval 	AJ	03/2012	Completed Completed Approved by Cabinet 07/12

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i D:- Improved perception of City Centre.

KPIs

- Rate my place/equivalent launch by 03/2013 – see i below
- Increased number of 4 and 5 star food premises in city centre – increased from 28 to 30
- Reduced number of unsatisfactory food premises in city centre – reduced from 38 to 15

Actions	Tasks	Lead	Time Scale	Progress
i. Implement the 'Rate my Place' scheme of scoring food business compliance or equivalent.	<ul style="list-style-type: none"> ○ Confirm suitability of proposed scheme for W'ton ○ Bid to FSA for funding 	OW	09/2012	Authority to migrate to national scheme secured from Cabinet. FSA to advise on grant availability and scheme details.
ii. Align partners' Service Plans and Work Programmes to Alcohol and City Centre Strategies and city centre regeneration plans	<ul style="list-style-type: none"> ○ Agenda item at DMTs 	AJ	03/2012	Completed

iii. Alignment to City Centre Communications /Marketing strategies.	<ul style="list-style-type: none"> ○ Seek endorsement of Alcohol Strategy Action Plan from CC working Gp 	AJ/	03/12	Action Plan to be considered by CC wkg Gp and Licensing Cttee. Comms plan in progress
iv. Develop use of social networking tools to effectively 'Market' the city offer.	<ul style="list-style-type: none"> ○ Develop social networking tools ○ effectively 'Market' the city offer. 	PC	03/12	In place.

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii A:- The most significant risks to public safety / health are addressed.

KPIs

- Number of premises deemed 'High Risk' and requiring multi-agency visit – reduced from 18 to 15

Actions	Tasks	Lead	Time Scale	Progress
i. Improve data, handling, management and use	<ul style="list-style-type: none"> ○ Systems Thinking interventions in FES & TS ○ Implement new processes 	AJ	03/2012	Systems Thinking interventions in progress
ii. Maintain high risk business engagement model (Trading Standards)	<ul style="list-style-type: none"> ○ Apply model to newly id'd risks ○ ID intervention type ○ Arrange early intervention ○ Share details on progress 	PJC	09/2011	Complete Complete Complete Complete
iii. Review use of licensing review regime	<ul style="list-style-type: none"> ○ Undertake review of roles and responsibilities ○ Propose revised arrangements 	CP	09/2011	Complete Complete
iv. Establish Responsible Authorities Forum	<ul style="list-style-type: none"> ○ Establish membership ○ Share intelligence ○ Co-ordinate RA approach to applicants, conditions, reviews etc ○ Review policy etc 	CP	11/12	Complete Complete Complete Complete

v.	Maintain multi-agency Task Force	<ul style="list-style-type: none"> ○ See Strategic Obj i) Outcome i C Action ii) 	OW	Ongoing	See Strategic Obj i) Outcome i C Action ii) In progress – to align to activities of new City Centre Team
vi.	Develop risk based inspection tool for licensing visits.	<ul style="list-style-type: none"> ○ Develop traffic light system <ul style="list-style-type: none"> ○ Green = good ○ Amber = minor issues ○ Red = problematic 	OW	03/2012	Completed – Traffic Light risk rating tool in use.
vii.	Develop intelligence based tasking for licensed premises.	<ul style="list-style-type: none"> ○ All responsible authorities to share intelligence 	OW	03/2012	Routinely undertaken as part of multi-agency planning process

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii B:- Increased levels of regulatory compliance.

KPIs

- Number of city centre premises subject to formal enforcement action – reduced from 13 to 6

Actions	Tasks	Lead	Time Scale	Progress
i. Regulatory interventions to be complemented by the issue of advice and support.	<ul style="list-style-type: none"> ○ All interventions to offer additional advice / information 	AJ	09/2011	Completed
ii. Maintain Licensing Forum	<ul style="list-style-type: none"> ○ Schedule forum meetings ○ Administer “ 	CP	Ongoing	Meetings taking place.

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii C:- Further reductions of under age sales – No problem premises reduced from 27 to 16

Actions	Tasks	Lead	Time Scale	Progress
i. Advice pack to off-licenses (WCC & WMP)	<ul style="list-style-type: none"> ○ Deliver to new premises and those developing complaints or subject to review 	PJC	Ongoing	Completed for new premises, Reviewed premises and KIS visits
ii. Maintain high risk business engagement model (Trading Standards)	<ul style="list-style-type: none"> ○ See Strategic Obj ii) Outcome ii A Action ii) 	PJC	09/2012	See Strategic Obj ii) Outcome ii A Action ii)
iii. Effective use of licensing review regime	<ul style="list-style-type: none"> ○ Utilise reviews in accordance with UAS policy 	PJC/OW/CP	Ongoing	2011/12 – 4 reviews completed for UASs. 1 pending. 2012/13 – no reviews for UAS

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii D:- Customers, employees etc get home safely – Hackney Carriage policy revised / reformed. Taxi Marshalls in place.

Actions	Tasks	Lead	Time Scale	Progress
i. Review approach to plying for hire enforcement	<ul style="list-style-type: none"> ○ Establish working Gp ○ Propose new policy ○ Implement new policy 	OW/PC/CP/AWJ	03/13	Discussed approach in light of new RIPA requirements. 16x overt night patrols
ii. Review Hackney Carriage / PHV provision	<ul style="list-style-type: none"> ○ Prepare briefing note ○ Obtain endorsement for proposals 	CP	01/2013	Proposals considered by E&EMT/CDB/SEB. Agreed by Cabinet (23/01) and Licensing Committee (13/02)
iii. Explore opportunities to re-introduce taxi marshalling scheme	<ul style="list-style-type: none"> ○ Identify sustainable funding source ○ Align to PRSR reforms 	CP	03/2012	Scheme re-introduced on 6 month pilot 4/12 using Southside Intervention budget.. The scheme carried over 41,000 passengers and crime reduced by 50% on the area where the marshals operate compared to the preceding year. Further funding has now been agreed for the scheme to

iv. Review traffic management arrangements		CP / HoS (Transport)	09/2013	operate during 13/14. In progress
v. Proactive 3 rd sector engagement to agree deployment of resource eg Street Pastors		CP	03/2013	Being delivered through the RA Forum

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii E:- KIS campaigns mainstreamed - **Achieved**

Actions	Tasks	Lead	Time Scale	Progress
i Explore resourcing options	<ul style="list-style-type: none"> ○ Carry forward U/spends ○ ID mainstream funding ○ ID alternative funding 	MS / OW	03/2012	£3K carry forward for 2013/14 initiative . Bid submitted via SWP for £10K Police & Crime Commissioner funding. Exploring LNL and BID as possible funding sources
ii Devise and implement KIS delivery plan	<ul style="list-style-type: none"> ○ Devise plan ○ implement plan 	MS/OW	12/2012	2012 KIS campaign completed. Reported to be co-ordinated by Public Health team (Karla Bailey)

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective iii) – A night time economy that is supported by responsible businesses

Outcome iii A:- Increased partnership working with licensed / entertainment trade (Security Industry Authority & Business Crime Partnership)

KPIs

- See strategic objective 1 above

Actions	Tasks	Lead	Time Scale	Progress
i. Develop use of radio link scheme	<ul style="list-style-type: none"> ○ Training ○ Information/Intelligence Sharing 	LB	09/2011	Ongoing
ii. Maintain city centre consultation / engagement forums	<ul style="list-style-type: none"> ○ Pubwatch/SIA Forums ○ Regular SEAS and Business Crime Partnership Meetings 	LB	03/2012	Implemented Implemented
iii. Explore possibility of additional neighbourhood schemes. Eg local 'PubWatch' schemes.	<ul style="list-style-type: none"> ○ City centre pubwatch established. 	CP/Police/ LNP	03/2012	No progress

<p>iv. Develop use of Bluetooth technology to communicate safety messages to customers.</p>	<ul style="list-style-type: none"> ○ Develop use of Bluetooth technology ○ communicate safety messages 	<p>PC</p>	<p>Ongoing</p>	<p>In place</p>
<p>v. Encourage take-up of 'Rate my Place'</p>	<ul style="list-style-type: none"> ○ Marketing campaigns 	<p>OW</p>	<p>03/2012</p>	<p>See strategic objective 1 above. Preliminary discussions with Communications Team completed.</p>
<p>vi. Utilise City Tasking to address alcohol related issues</p>	<ul style="list-style-type: none"> ○ Attendance of PJC at tasking ○ Response to issues raised at tasking 	<p>PJC</p>	<p>Ongoing</p>	<p>100% attendance at tasking. Identified issues recorded and progressed.</p>

Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective iii) – A night time economy that is supported by responsible businesses

Outcome iii B :- Promotion of well managed responsible business.

KPIs

- Introduce scheme by 06/2013 – **not achieved - see below**
- Increase in take up of Voluntary CoP (5 to 25 by 31.3.2013) – **not achieved. Deferred to 13/14**

Actions	Tasks	Lead	Time Scale	Progress
i. Explore the feasibility of Best Bar None or alternative scheme for city centre	<ul style="list-style-type: none"> ○ Review criteria for Best Bar None Scheme in line with a localised city centre scheme 	CP	03/2013	Ongoing. Limited support from trade at the point.
ii. Maintain door supervisor forum	<ul style="list-style-type: none"> ○ Forum established meets bi-monthly 	LB	Ongoing	April mtg was a combined meeting to bring together both pubwatch and SIA forums to discuss ongoing issues related to radio link and CCTV.
iii. To investigate best practice, standards and training for bar	<ul style="list-style-type: none"> ○ To coordinate and facilitate training as and when funding required 	CP	12/2011	Limited support from trade at this time.

<p>staff and management</p> <p>iv. Explore the introduction of a city centre voluntary agreement on 'drinks promotions'.</p> <p>v. Explore implementation of a 'voluntary banning scheme'</p> <p>vi. Encourage take-up of Voluntary CoP on street litter by business.</p> <p>vii. Adoption of best practice by WCC and all businesses utilising WCC premises (eg promotions, controls, sales practices, training of staff etc)</p>	<ul style="list-style-type: none"> ○ National Pubwatch/ATCM for guidance/good practice in other towns/cities ○ Established Exclusion Notice Scheme introduced August 2011 ○ Progress through City Centre Compliance team ○ ○ Engage with Promotions and Partnerships 	<p>LB</p> <p>CP</p> <p>OW</p> <p>AJ/CP</p>	<p>03/2012</p> <p>06/2012</p> <p>06/2012</p>	<p>No support from trade to progress this</p> <p>Implemented</p> <p>No progress to date. Need to add to City Centre Environmental Plan as action point.</p> <p>WCC owned and managed premises all comply with 'sensible pricing' approach. Private concerns using WCC premises to be targeted.</p>
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Goal 2. Developing a Well Managed Night Time Economy

Strategic Objective iii) – A night time economy that is supported by responsible businesses

Outcome iiiC :- Establishment of a WCC Community Safety CCTV System

KPIs

- Introduce scheme by 06/2013 - **Achieved**

Actions	Tasks	Lead	Time Scale	Progress
i Establish working Group	<ul style="list-style-type: none"> ○ Initial meeting ○ Agree membership ○ Agree meeting schedule 	KG	12/2011 03/2012	Completed
ii Establish Legal Position in relation to WCC policy and proposals in Freedoms Bill	<ul style="list-style-type: none"> ○ Liaise with legal 	PJC	06/2012	Completed
iii Develop proposals for CCTV system	<ul style="list-style-type: none"> ○ Consider/appraise options 	Wkg Group	09/2012	Completed
iv Identify funding	<ul style="list-style-type: none"> ○ BID? 	KG/EW	TBC	Completed

Wolverhampton Alcohol Strategy Action Plan

Goal 1: A Whole Community Approach to Changing Alcohol Habits in Wolverhampton

Progress Summary: 2012/13

Strategic Objective i : To support the better understanding of harms caused by alcohol and meet whole family needs in delivering services

- The Health Related Behaviour Survey (HRBS) was carried out in April/May 2012, 8141 young people took part from Primary and Secondary Schools including Pupil Referral Units and Special Schools, below are some of the key highlights;
- 7% of young people of Primary age had a drink in the last week compared to 17% in 2006
- 18% of young people of Secondary age had a drink in the last week compared to 32% in 2006
- 6% of young people of Secondary age got drunk in the last week compared to 10% in 2010
- 86% of secondary pupils could remember receiving alcohol/drug education lessons in school
- Secondary Schools pupils felt that the knowledge they received was 'quite' or 'very useful'

The survey shows a downward trend of substance misuse compared with previous surveys.

Drug and Alcohol Support is offered to schools through the Healthy Schools Team this includes; curriculum development, co-ordination of PHSE, early identification through the use of DUST, training to school staff as well as the wider workforce

Strategic Objective ii: To ensure the earliest possible identification of risk and risky behaviour affecting the well-being of children & young people and enable them to receive the support they need as quickly as possible to reduce that risk

- Drug Use Screening Tool is used by the workforce to refer young people who use drugs/alcohol in quarter 1 this was 50% and in quarter 3 this is 70%.
- The data received on the Hospital Youth Service has been poor subsequently the service specification for 2013/14 has been strengthened to include a robust monitoring schedule, so that data and interventions offered can be collated more systematically. This will be supported through the new SM contract delivered by NACRO which will include alcohol liaison nurses based within A&E.

- CHAT is currently delivered in 7 schools by Connexions, Youth Service and School Nursing Service, it is YP led about any issue that they wish to talk about. There have been over 1000 contacts, however YP have not raised any issues relating to alcohol. This has been taken out of the 2013/14 action plan however will continued to be monitored as part of the Targeted Youth Support Strategy
- Currently no one has been referred for Specialist Treatment from Extended Panel Meetings. This indicator has been included in the SM specification 2013/14 so this can be monitored against the new contract.
- A total of 15 stage 1 letters were sent out by the police from April 2011/12. The police have adopted this approach and because the numbers are small this KPI will no longer be in the action plan, although police will continue to monitor.
- 470 parents who had children were in treatment. This is currently collated from the National Alcohol Data Base. This will continue to be monitored and a whole family approach supported through the new SM contract by utilising the Common Assessment Framework.
- Adult Services have not initiated any CAF's however have been involved in 25 'team around the child meetings' as part of the CAF process. Further work needs to be done to ensure that a whole family process is used in relation to alcohol. This will continue to be monitored as part of the SM contract. This will be supported by Safeguarding Multi Agency Guidelines focusing on the impact of parental alcohol and drug misuse followed by a co-ordinated training programme which will be made available across the children and adult workforce.

Wolverhampton Alcohol Strategy Action Plan

Goal 3: Combatting Alcohol-related Crime and Disorder and Increase Community Safety due to Alcohol Misuse.

Progress summary 2012-13

Strategic Objective: Improve perception of crime and community safety

- Household survey – perceptions data
- Communications protocol developed – in response to concerns raised about negative city image arising from planned campaigns and enforcement activity, a working group formed to draft a communications protocol for use across partners.

Strategic Objective: Improve early intervention methods

- Enforcement action – Enforcement action is now being taken against 10 city-centre nuisance street drinkers
- Strategic sign off was secured through Licensing Services for implanting a city-wide Designated Public Place order enabling a wider use of powers to be used by Police when encountering alcohol-related nuisance and disorder.
- Pub watch scheme implemented across city with an increase in the number of premises involved in the scheme. There are 21 attendees at city centre pubwatch out of 38 premises.

Reductions in violent crime and alcohol-related crime/ASB:

- **Violence With Injury in Wolverhampton;** 1984 (2011/12), 1709 (2012/13) 14% reduction
- **Most Serious Violence in Wolverhampton;** 256 (2011/12), 221 (2012/13) 14% reduction
- **Alcohol Related Antisocial Behaviour in Wolverhampton;** 713 (2011/12), 460 (2012/13) 35% reduction
- **Violence With Injury in the City Centre;** 355 (2011/12), 306 (2012/13) 14% reduction
- **Most Serious Violence in the City Centre;** 78 (2011/12), 64 (2012/13) 18% reduction
- **Alcohol Related Antisocial Behaviour in the City Centre;** 221 (2011/12), 173 (2012/13) 22% reduction

Reduce Cycle of Reoffending

- Unclear of extent to which fixed penalty waiver scheme, magistrates referral scheme or conditional cautioning/restorative justice have been used in relation to alcohol-related crimes.
- Probation have made use of DRRs and ATRs, however numbers engaging in these interventions have been very low, which is mostly attributed to low numbers of relevant cases going through the courts.

Strategic Objective: Improve systems for collection, collation and use of alcohol-related crime data

- Evidence that use of the Ai (alcohol involved) crime marker has increased over 2012-13. Whilst the actual number of offences deemed “Ai” in Wolverhampton over the past three years has remained rather static, crime figures have fallen meaning that “Ai” forms a higher percentage of crimes. For violent crime the average percentage of “Ai” crimes has increased year on year; t There have been similar increases across WMP as a whole and the Black Country.
2011/12 – 11.6%
2012/13 – 15.9%
- A&E data now received on a monthly basis. Just over half all the data received since February 2010 is marked as having alcohol involved. Approximately 70% of the data contains a mappable location that can be used in hotspot identification. The number of referrals through this process has dropped significantly since Feb 2010 – from an average of 69 per month in 2010 to an average of 20 per month in 2013 (Jan-Mar). In general, the number of referrals does not greatly assist in identifying hotspots on a tactical basis, but could be used to add weight to more long term strategic work.

Wolverhampton Alcohol Strategy Action Plan

Goal 4 - Improving Health and Alcohol Treatment Services in Wolverhampton

Progress summary 2012-13

Outcome 1 – Prevent harmful and dependent drinking through earlier Identification and effective interventions

The health check programme was implemented. Late appointments resulted in delay in the service starting so the 7,500 health checks per annum target was not achieved. The actual number of health checks completed for 2012/13 was 3483

During 2012, three hundred and thirteen staff from health, statutory and voluntary organisations received IBA training to increase confidence in being able to offer advice about alcohol, identify individuals with possible alcohol problems and sign-post them into specialist services if required. Those trained included GPs, practice nurses, health visitors, community pharmacists, dentists, health checkers, Neighbourhood support officers, housing support workers, staff from West Midlands Fire Service and domestic violence staff. The 200 target was exceeded.

Outcome 2 - Improve the long term health outcomes for hazardous and harmful drinkers in Wolverhampton

Access to motivational therapies has been extended through the Health Trainer Service, with the employment of three additional health trainers who have specific responsibility for providing motivational therapies for people with alcohol misuse problems. However, issues with data collection means that it has not been possible to identify whether 1500 interventions were provided.

KPI

Reduce alcohol related age standardised mortality rates for people all ages to that of our ONS comparator group within 5 years per 100,000
Annual outturn is 19.4% which shows a decrease on target.

Objective 3 Improve access to a range of appropriate treatment services in both the community and acute setting in Wolverhampton

New and enhanced alcohol services (services in the acute sector and community) were commissioned and became operational during January 2013 and April 2013. These services, an Alcohol Liaison (ALN) service in New Cross Hospital, the single point of contact (SPOC) for all alcohol referrals in the City, and services in the community; community detoxification, an Asian support service, and assertive outreach.

During 2012/13, the ALN service worked with 289 patients at New Cross Hospital. On average over the four quarters 27% of referrals to the SPOC came from the ALN service with n=110 referrals in Qtr 4. The ALN service has supported the integration of acute and community services. The service works closely with the Community detoxification service to complete detoxification programmes in the community where appropriate. In addition the ALN service liaises with the SPOC, and ensures that patients are referred into community services on discharge from hospital.

During 2012/13, 95% individuals successfully completed a community alcohol detoxification plan. The community detoxification service is effective in engaging, working and liaising with service users GPs to ensure that they are prescribed any on-going medications they require following a detoxification; and following the a community assisted withdrawal referred to other alcohol services to receive on-going support and motivational therapies to prevent relapse.

KPI

Reduce the rate for alcohol specific admissions by 3%

The annualised outturn at December 2012 is 718, and thus this KPI is on target.

(The original published baseline was incorrect. A rebased annual baseline for 2011/12 has been established as 735. The 5 year target to 2016/17 is 715.)

Wolverhampton Alcohol Strategy Action Plan: 2013/2014**Goal 1: A Whole Community Approach to Changing Alcohol Habits in Wolverhampton****Delivery Lead: Fiona Ellis, Head of Commissioning, Housing Support & Social Inclusion, Wolverhampton City Council****Strategic Objective i) – To support the better understanding of harms caused by alcohol and meet whole family needs in delivering services****Outcome i A:-** Children, young people and their families have access to accurate and consistent information in relation to the harms of alcohol.**KPIs:**

- Primary Schools 13/14 - target 43 schools-59%
- Secondary Schools 13/14 -target 13 schools-76%
- Special Schools 13/14 - target 5 schools- 85%
- PRU's 13/14 - target 4 PRU's-100%
- Total of 68% of all schools

Actions	Tasks	Lead	Time Scale	Progress/Risk
i. Prevention To support schools in their delivery of the Local Drug & Alcohol Education Programme, to ensure provision of a consistent education package around alcohol.	<ul style="list-style-type: none"> • Access to Wolverhampton Drug Education Programme to all schools in Wolverhampton via Trustdecca website. • Promotion of Programme via Healthy Schools Award schemes, newsletter, network groups and related events. • Support to teaching staff via opportunities to access central / INSET / twilight training; consultancy; team teaching / observation. Review / update of Programme materials supported by annual audit questionnaire sent to schools. 	Louise Sharrod	July 2013 Quarterly data collection	

Strategic Objective ii) – To ensure the earliest possible identification of risk and risky behaviour affecting the well-being of children & young people and enable them to receive the support they need as quickly as possible to reduce that risk.

Outcome iiC:- Reduce the risks to YP who are affected by parental alcohol misuse

KPIs

- % of people in treatment that are parents/carers
- No's of CAF's initiated by Adult Services (baseline to be established)
- No's of CAF's initiated where a whole family approach has been taken in relation to alcohol (baseline to be established)
- Concerns about alcohol misuse by the child
- Concerns about alcohol misuse by the parent/carer
- Concerns about alcohol misuse by another person living in the household

Actions	Tasks	Lead	Time Scale	Progress/Risk
Identify no's affected parental alcohol misuse through commissioned services.	<ul style="list-style-type: none"> • Annual Children in Need (CIN) census return on alcohol feedback to be given to PH. • To develop and complete identified work as part of the Hidden Harm project and ensure it is targeted at all professionals working with parents, young people and children in Wolverhampton. • Develop a Hidden Harm multi-agency guidance document to support practice and also raise awareness of Hidden Harm and the the impact it can have on families. • To oragnise a launch event for the multi-agency guidance document • Update Hidden Harm e-learning training programme • Develop multi-agency training programme, is to raise awareness of Hidden Harm and enable practitioners to identify and work effectively with families affected by substance misuse. • To establish a trainign pool, consisting of key professionals to deliver a locally developed programme of training, to be widely cascaded. 	<p>R.Seehra R.Marsh</p> <p>Sally Ellis/ Gillian Ming</p>	<p>Annual 2014</p> <p>Quarterly data collection</p> <p>Jan 2013</p> <p>March 2013</p>	<p>Completed</p> <p>In progress launch May/June 2013</p> <p>Completed</p> <p>Near completion</p> <p>In progress approx June 2013</p>

Strategic Objective ii) – To ensure the earliest possible identification of risk and risky behaviour affecting the well-being of children & young people and enable them to receive the support they need as quickly as possible to reduce that risk.

Outcome iiD:- Improve intelligence of alcohol problems

KPIs

- No of complaints from the public where alcohol is being sold
- Of those visted how many reviews were initiated

Actions	Tasks	Lead	Time Scale	Progress/Risk
<p>Key agencies to provide and share data – the police, A&E, schools, substance misuse and children’s services to identify those at risk and put in preventative measures to address the issues.</p>	<ul style="list-style-type: none"> • Continuation of the YP Substance Misuse Partnership Board where strategy and development of issues are discussed and actioned • Continuation of Treatment and Care for YP where operational issues are resolved and itelligence is shared • Public Health Needs Assessment to be completed on YP and Substance Misuse where partners will be expected to contribute • Public Health to engage with Targeted Youth Support to ensure that preventative measures are promoted (i.e. the use of DUST) 	<p>R.Seehra ongoing</p>	<p>Quaterly data collection</p>	<p>.</p>

Wolverhampton Alcohol Strategy Action Plan: 2013/2014

Goal 2: Developing a Well Managed Night Time Economy

Delivery Lead: Andy Jervis, Wolverhampton City Council

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i A:- Licensing Policy that is aligned to/ supports a nte that is prosperous, high quality and diverse.

KPIs

- Reduced number of vertical drinking establishments within the city centre. (to 36 by 31.3.2014)
- Increased number of restaurants in the city centre. (to 30 by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Annual review of Cumulative Impact Policy	<ul style="list-style-type: none"> ○ Review of Cumulative Impact Policy 	CP	04/2013	
ii. Biennial full review of Licensing Policy Statement	<ul style="list-style-type: none"> ○ Commence review early 2014 ○ Review to reflect opportunities of Police Reform Bill etc 	CP	01/ 2014	
iii. Review of Gambling Policy	<ul style="list-style-type: none"> ○ Conduct review 	CP	tbc	
iv. Explore introduction	<ul style="list-style-type: none"> ○ Canvass views at Licensing Forum 	CP	04/2013	

of Late Night Levy	<ul style="list-style-type: none"> ○ Consider at Responsible Authorities Forum ○ Agree approach to managing relationship between BID and LNL ○ Take to MRG for direction ○ Commence statutory process ○ Implement LNL 	CP CP CP CP CP	04/2013 04/2013 04/2013 06/2013 04/2014	
v. Develop baseline data for licensed premises	<ul style="list-style-type: none"> ○ Review and improve data on licenced premises in CC + % of restaurants, takeaways and vertical drinking establishments 	CP	06/2013	
vi. Develop data set on crime and disorder in CIZ	<ul style="list-style-type: none"> ○ Review and improve data set 	Analyst	06/2013	

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i B:- The Casino application adds value to the nte.

KPIs

- NONE

Actions	Tasks	Lead	Time Scale	Progress
i. Finish competition stage	<ul style="list-style-type: none"> ○ Complete admin of competition process. 	CP	07/2013	
ii. Award licence	<ul style="list-style-type: none"> ○ Issue Licence 	CP	09/2013	

Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i C:- Delivery of proportionate enforcement.

KPIs

- No of premises licence reviews. (5/27 to 4/22 by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Maintain Responsible Authorities Forum	<ul style="list-style-type: none"> ○ Develop programme of activities ○ Share intelligence ○ Co-ordinate RA approach to applicants, conditins, reviews etc ○ Review policy etc 	<ul style="list-style-type: none"> CP CP CP CP 	<ul style="list-style-type: none"> 04/2013 Ongoing Ongoing Ongoing 	
ii. Maintain multi-agency task force approach	<ul style="list-style-type: none"> ○ ID interventions based on risk ○ Undertake joint visits 	OW	Ongoing	
iii. Effective intervention management	<ul style="list-style-type: none"> ○ Cases Panel (legal action) ○ Review Hearings (licenced prems) ○ Mini Panel (drivers) 	OW / PJC / PC	Ongoing	
iv. All formal action to be approved by 'Cases Panel'	<ul style="list-style-type: none"> ○ Administer Reg Services Input 	AJ	Ongoing	
v. Maintain	<ul style="list-style-type: none"> ○ Maintain routine engagement 	OW	Ongoing	

<p>engagement of regulatory agencies with WV One</p> <p>vi. Explore further compliance and consenting measures linked to city centre regeneration</p>	<ul style="list-style-type: none"> ○ Attend all meetings ○ Consult partners on proposals ○ Consult Stakeholders " ○ Obtain Member endorsement / approval 	<p>OW</p>	<p>03/2014</p>	
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Strategic Objective i) – A prosperous and diverse, high quality, night time economy

Outcome i D:- Improved perception of City Centre.

KPIs

- Implement national food hygiene rating scheme.
- Increased number of 4 and 5 star food premises in city centre (to 70 by 31.3.2014)
- Reduced number of unsatisfactory food premises in city centre (to 10 by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Implement national food premises rating scheme and explore 'Rate my Place' scheme as 'host'	<ul style="list-style-type: none"> ○ Confirm suitability of proposed scheme for W'ton ○ Bid to FSA for funding 	OW	09/2013	
i. Align partners' Service Plans and Work Programmes to Alcohol and City Centre Strategies and city centre regeneration plans	<ul style="list-style-type: none"> ○ Agenda item at DMTs 	AJ	Ongoing	
ii. Develop Communications /Marketing strategies.	<ul style="list-style-type: none"> ⊖ Develop use of social networking tools to effectively 'Market' the city offer. ○ Utilise oportunities to promote positive outcomes 	PC	Ongoing	
		All	Ongoing	

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii A:- The most significant risks to public safety / health are addressed.

KPIs

- Number of premises deemed 'High Risk' and requiring multi-agency visit (to 10pa by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Maintain high risk business engagement model (Trading Standards)	<ul style="list-style-type: none"> ○ Apply model to newly id'd risks ○ ID intervention type ○ Arrange early intervention ○ Share details on progress 	PJC PJC PJC PJC	Ongoing	
ii. Review use of licensing review regime	<ul style="list-style-type: none"> ○ Undertake review of roles and responsibilities ○ Engage with partners ○ Propose revised arrangements 	CP CP CP	06/2013 07/2013 09/2013	

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii B:- Increased levels of regulatory compliance.

KPIs

- Number of city centre premises subject to formal enforcement action. (to 6pa by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Regulatory interventions to be complemented by the issue of advice and support.	<ul style="list-style-type: none"> ○ All interventions to offer additional advice / information 	AJ	Ongoing	
ii. Maintain Licensing Forum	<ul style="list-style-type: none"> ○ Schedule forum meetings ○ Administer “ 	CP	Ongoing	
iii. Reduce sales of Alcohol to intoxicated persons	<ul style="list-style-type: none"> ○ Consider at RA Forum ○ Develop approach ○ Implement in priority areas 	WMP WMP WMP	04/2013 06/2013 07/2013	

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii C:- Further reductions of under age sales.

KPIs

- No of off licences identified where u/age drinking / sales identified as an issue.(to 18pa by 31.3.2014)
No of off licences visited.(ALL identified above)

Actions	Tasks	Lead	Time Scale	Progress
i. Advice pack to off-licenses (WCC & WMP)	<ul style="list-style-type: none"> ○ Deliver to new premises and those developing complaints or subject to review 	PJC	Ongoing	
ii. Maintain high risk business engagement model (Trading Standards)	<ul style="list-style-type: none"> ○ See Strategic Obj ii) Outcome ii A Action ii) 	PJC	09/2012	
iii. Effective use of licensing review regime	<ul style="list-style-type: none"> ○ Utilise reviews in accordance with UAS policy 	PJC/OW/CP	Ongoing	
iv. Targeting off licences where there has been evidence of under age drinking.	<ul style="list-style-type: none"> ○ Analyse information/ intel/evidence ○ Identify test purchase programme ○ Complete test purchases ○ Investigate proxy sales ○ All appropriate cases to formal Review 	PJC PJC PJC PJC	Ongoing 04/2013 31/03/2013 Ongoing Ongoing	

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii D:- Customers, employees etc get home safely.

KPIs - NONE

Actions	Tasks	Lead	Time Scale	Progress
i. Review approach to plying for hire enforcement	<ul style="list-style-type: none"> ○ Establish working Gp ○ Propose new policy ○ Implement new policy 	OW	03/2013	
ii. Implement revised policy on Hackney Carriage / PHV criteria	<ul style="list-style-type: none"> ○ Identify sustainable funding source ○ Align to PRSR reforms 	CP CP	04/2013 04/2013	
iii. Maintain taxi marshalling scheme	<ul style="list-style-type: none"> ○ Identify funding source ○ Award contract ○ Monitor 	CP CP CP	04/2013	
iv. Proactive 3 rd sector engagement to agree deployment of resource eg Street Pastors	<ul style="list-style-type: none"> ○ Identify sectors to engage with ○ Schedule engagement ○ Agree issues ○ Agree resource deployment ○ Implement ○ Review 	RA Forum	04/13 04/13 06/13 06/13 09/13 12/13	

Strategic Objective ii) – A safe and well regulated night time economy

Outcome ii E:- KIS campaigns mainstreamed.

Actions	Tasks	Lead	Time Scale	Progress
i Explore resourcing options	<ul style="list-style-type: none">○ Carry forward U/spends○ ID mainstream funding○ ID alternative funding	MS / OW	04/2013	
ii Devise and implement KIS delivery plan	<ul style="list-style-type: none">○ Review, develop and mainstream previous delivery plans.	MS/OW	09/2013	

Strategic Objective iii) – A night time economy that is supported by responsible businesses

Outcome iii A:- Increased partnership working with licensed / entertainment trade (Security Industry Authority & Business Crime Partnership)

KPIs

- See strategic objective 1 above

Actions	Tasks	Lead	Time Scale	Progress
i. Develop use of radio link scheme	<ul style="list-style-type: none"> ○ Training ○ Information/Intelligence Sharing 	LB	Ongoing	
ii. Maintain city centre consultation / engagement forums	<ul style="list-style-type: none"> ○ Pubwatch/SIA Forums ○ Regular SEAS (Strategic Environmental Access Safety Group) and Business Crime Partnership Meetings 	LB	Ongoing	
iii. Explore possibility of additional neighbourhood schemes. Eg local 'PubWatch' schemes.	<ul style="list-style-type: none"> ○ Canvass views at Licensing Forum ○ Consider at Responsible Authorities Forum ○ Agree approach ○ Implement 	Police/LNP	04/2013 06/2013 07/2013 09/2013	
iv. Utilise City Tasking to address alcohol related issues	<ul style="list-style-type: none"> ○ Attendance of PJC at tasking ○ Response to issues raised at tasking 	PJC PJC	Ongoing Ongoing	

Strategic Objective iii) – A night time economy that is supported by responsible businesses

Outcome iii B :- Promotion of well managed responsible business.

KPIs

- Increase in take up of Voluntary CoP (to 50 by 31.3.2014)

Actions	Tasks	Lead	Time Scale	Progress
i. Explore the feasibility of Best Bar None or alternative scheme for city centre	<ul style="list-style-type: none"> ○ Review criteria for Best Bar None Scheme in line with a localised city centre scheme ○ Benchmark 	RA Forum	04/2013	
ii. To investigate best practice, standards and training for bar staff and management	<ul style="list-style-type: none"> ○ To coordinate and facilitate training as and when funding required 	CP	12/2013	
iii. Explore the introduction of a city centre voluntary agreement on 'drinks promotions'.	<ul style="list-style-type: none"> ○ Consider national Pubwatch/ATCM for guidance/good practice in other towns/cities 	ML/OW	12/2013	
iv. Encourage take-up	<ul style="list-style-type: none"> ○ Progress through City Centre 	OW	06/2013	

<p>of Voluntary CoP on street litter by business.</p> <p>v. Adoption of best practice by WCC and all businesses utilising WCC premises (eg promotions, controls, sales practices, training of staff etc)</p>	<p>Compliance team</p> <ul style="list-style-type: none"> ○ Engage with Promotions and Partnerships ○ Engage with Physical Regeneration ○ Develop best practice proposals ○ RA Forum to consider 	<p>OW/PJC/CP</p>	<p>12/2013</p>	
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Wolverhampton Alcohol Strategy Action Plan: 2013/2014

Goal 3: Combating Alcohol Related Crime & Disorder and Increase Community Safety Due to Alcohol Misuse
Delivery Leads: Karen Samuels, Safer Wolverhampton Partnership & Inspector Pete Haywood, West Midlands Police

Strategic Objective i) Improve perception of crime and community safety

Outcome i A:- Greater use of Social Media.

KPIs

- Bench Mark media campaigns throughout the year to establish outcomes of use of social media.

Actions	Tasks	Lead	Time Scale	Progress
i. Joint Social Media strategy to be targetted at key campaigns throughout the year.	<p>SWP shared communications protocol developed and agreed across partners.</p> <p>Identification of key campaigns 2013-14 and lead agencies</p> <p>Joint working with Safer Wolverhampton Partnership (SWP)and Wolverhampton Communications Team to emdbed protocols/strategic leads throughout 2013/14</p>	Pete Haywood./Karen Samuels.	<p>May 2013</p> <p>Sept 2013</p>	

<p>vii) Monitoring implementation/progress of Designated Public Place Order (DPPO) and then consideration of Alcohol Exclusion Zones in areas that support the requirement.</p>	<ul style="list-style-type: none"> • Include within monthly City Tasking and agree appropriate intervention • Agree performance measures with Regulatory Services and include as part of SWP quarterly performance monitoring • Six month review will be completed in October 2013. 	<p>Matt Hind</p>	<p>Quarterly</p> <p>Oct 2013</p>	<p>Robust Management of Licensed premises – no closures but challenges and amendments to licensing conditions.</p> <p>8th April DPPO now city wide – Interventions to be monitored and built into overall strategy around warning letters following issue of Sec 27 Notices. Warning letters sent after 2 Sec 27 notices & Consultation with partners held. If 3rd notice issued then escalation with supporting evidence to consider ASB Action.</p>
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Strategic Objective ii) Improve Early Intervention Methods

- **Outcome ii B:-** Implmetation of Non Statutory Legislative policies to prevent violence.
- **KPIs**

No current data around Exclusion Orders – further work required to understand this within the Criminal Justice Process

Actions	Tasks	Lead	Time Scale	Progress
i) Re invigorate Barred from one barred from all. ii) Increase involvement of City Centre Pub watch and monitor the spread of Pubwatch across the City , include Local Banning Orders as a standing item on their agenda.	<ul style="list-style-type: none"> • Review of Barriers to achieving greater engagement with the Pub Watch Scheme across the city. • Establish methodology of capturing data in more detail around barred from one barred from all. • Endeavour to include all licensed premises. 	Pete Haywood	Mid Review Sept 2013 End Of Year Review Alcohol Strategy Leads	Pub Watch Scheme now being implemented across the city – need to bench mark schemes and seek their use within Local Priority Areas if practicable. There has been an increase in number of premises involved in scheme.

Strategic Objective iii) – Reduce Cycle of Re-offending

Outcome iii A:- Diversion Schemes for persons arrested for alcohol related offences

KPIs

- To be agreed following discussions with new service provider

Actions	Tasks	Lead	Time Scale	Progress
i) Monitor Fixed Penalty waver scheme. ii) Implement Alcohol Charge/Magistrates referral scheme. iii) Implement Conditional Cautioning/Restorative Justice for Alcohol related crimes.	Link with NACRO service provision to establish capacity to continue with this programme and then manage metric returns.	Insp Pete Haywood	May/June 2013	Suspended – awaiting review of NACRO service provision.

Strategic Objective iii) – Reduce Cycle of Re-offending

Outcome iii B:- Managing convicted offenders to tackle their alcohol needs

KPIs

- To be agreed following discussions with new service provider

Actions	Tasks	Lead	Time Scale	Progress
i) Improve targeting into appropriate interventions. ii) Develop more robust alcohol treatment requirement provision for dependent drinkers convicted of offences	Meeting with NACRO to agree targeting of interventions Agree processes for Drug Rehabilitation Requirments (DRRs) and Alcohol Treatment Requirements (ATRs)	Neil Appleby	May/June 2013	Meeting scheduled May 2013

Strategic Objective iv) Improve systems for collection, collation and use of alcohol crime related data.

Outcome iv :- Provision of comprehensive data collection to support Partnership Strategy

KPIs

- Use of ‘Alcohol Involved’ (Ai) marker in violent crime recording (2012/13 15.9%)
- Feedback required from Police Wc 392 reports. (192 for period 1/12/12- 7/1/13) Set as Baseline for monthly data.

Actions	Tasks	Lead	Time Scale	Progress
i. Weekend Licensing Tasking Document for Police to provide HotSpot locations based on all data.		Insp Pete Haywood		There is evidence of an increase in the use of the “Ai” marker when crimes are recorded.
ii. Increase the use of “Alcohol Involved” marker within the Police Crimes system to support data collection and mapping.		Insp Pete Haywood	Ongoing	
iii. Clearer identification around alcohol and Domestic Violence to establish whether	Agree system for collecting data on WC392 reports and Domestic Abuse, Stalking and Honour Based Violence (DASH) risk assessments to identify alcohol prevalence for	Matt Hind	Sept 2013	

<p>alcohol is an offender or victim issue. (wc 392 reports)</p> <p>iv) Use of A+E data to inform identification of hotspot alcohol related assault locations.</p> <p>v) Quarterly crime figures for the City Ctre Night Time Economy/Cumulative Impact Zone.</p>	<p>victims and offenders of domestic violence</p> <p>Undertake a review of available A & E alcohol-related data to determine effective use.</p>	<p>Matt Hind</p>	<p>June 2013</p>	<p>A&E data now received on a monthly basis. Just over half all the data received since February 2010 is marked as having alcohol involved. Approximately 70% of the data contains a mappable location that can be used in hotspot identification.</p> <p>Work not yet completed.</p>
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Wolverhampton Alcohol Strategy Action Plan: 2013/14

Goal 4: Improving Health and Alcohol Treatment Services in Wolverhampton

Delivery Lead: Margaret Liburd - Public Health, Wolverhampton City Council

Strategic Objective i) – Prevent harmful and dependant drinking through earlier identification and effective interventions.

Outcome

Commissioned services that improve the provision of early identification and brief intervention services.

KPIs

- 7,500 health checks completed per annum. (Source - Lifestyles data quarterly)
- As a result of health checks number of people identified with an audit score of : - Dependent - 20+ ; 16 – 19; or 8-15 (Lifestyles data quarterly. (Baseline to be established after first 6 months)

Actions	Tasks	Lead	Time Scale	Progress
Implement a health check programme that includes targeted alcohol IBA to 16-74/75 year olds (particularly ethnic groups and deprived postcodes) through a new lifestyles contract.	Agree with provider a process to ensure that audit score data can be collected.	PH	on-going	
Undertake an alcohol marketing campaign	Commission initial research Deveop campaign Artwork Success metrics Run campagin Evaluate effectiveness of campagin	Marketing Dept/PH Marketing Dept	June 2013 Dec 2013	

Strategic Objective iii – Improve access to a range of appropriate treatment services in both the community and acute settings in Wolverhampton

Outcomes

- Remodelled care pathways to ensure holistic care for the most acute and seriously ill.
- Increase in the no of asian alcohol misusers in structured treatment (baseline to be set in first 6 months of service)
- Increase access and choice o community services
- Integration of acute and community services

KPIs

- Reduce the rate for alcohol specific admissions by 3%
- 90% of individuals withdrawing from alcohol in the community successfully completing the detoxification plan.
- 28 days after a care planned discharge; 90% of service users are drinking beneath harmful levels (Safe levels)
- “Frequent flyers” who engage with the ALN service, subsequently record at least a 50% reduction in hospital episodes over three months in comparison to the monthly average for the 3 months prior to intervention.
- Pharmacology – 67.5% of service users per annum will have received a care planned discharge

Actions	Tasks	Lead	Time Scale	Progress
Implement an triage and referral hub (SPOC)	Establish new model Pubices Drugs & Alcohol SPOC Tel no: Advertise young persons substance tel; no.	NACRO	May/June 2013	
Implement integrated substance misuse services in City, including services in the community and acute sector, including an ALN service at RWHT .	Service user consultation <ul style="list-style-type: none"> • Agree information sharing protocols • Provide staff training on new information systems • Selection & recruitment process for staff in to the new service model • Undertake stakeholder engagement • Publicity and marketing campaign 	NACRO	April / May 2013	

Actions	Tasks	Lead	Time Scale	Progress
	New substance misuse service model in operation	NACRO	June 2013	
	Maintain and review service and treatment pathways	NACRO/PH	Autumn 2013	
	Quarterly monitoring	PH	On-going	

LICENSING AUTHORITY – SUMMARY OF DECISIONS ON CONTENCIOUS AND POLICY MATTERS

LICENSING COMMITTEE – 2012/2013 MUNICIPAL YEAR

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
25 July 2012	<p>1. Proposed Revisions to the Hackney Carriage/Private Hire Guidelines</p> <p>2. Civic Centre Regeneration</p>	<p>1. Committee approved revised guidelines relating to the relevance of convictions and breaches of licence conditions. Further agreed that the guidelines should include a stipulation that drivers should be able to communicate satisfactorily in English with customers.</p> <p>2. Committee received an update on progress with the strategic initiatives aimed at regenerating the City. It was agreed that the Committee would be included in the consultation process following the report to Cabinet in September in respect of the transportation infrastructure and proposed vehicle/pedestrian movement in the City Centre.</p>	<p>-</p> <p>-</p>
12 September 2012	<p>1. Enhancing the City Night-time Offer</p> <p>2. Molineux Stadium Advisory Group</p>	<p>1. Committee considered a report on the six month pilot of the Taxi marshalling Service, reintroduced from 1 April 2012.</p> <p>2. Committee considered and endorsed the minutes of the meetings of the Molineux Advisory Group held on 6 March and 15 May 2012.</p>	<p>-</p> <p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
17 October 2012	<p>1. Consultation Response to Law Commission Provisional Reform proposals for Taxi Licensing</p> <p>2. Responsible Authorities Forum</p>	<p>1. Committee received the report and requested that details of the consultation response be sent to the three Wolverhampton Members of Parliament, together with Baroness Heyhoe –Flint and Lord Turner.</p> <p>2. Committee received a report on the establishment of the Forum, established due to a number of issues reported by Councillors at the Sub-Committee. The report also advised Councillors of the introduction of the Licensing Authority and Public Health as Responsible Authorities following the implementation of the Police Reform and Social Responsibilities Act 2011.</p>	<p>-</p> <p>-</p>
14 November 2012	1. Night-time Tour of City Centre	<p>1. Committee discussed this annual event attend by Members of the Licensing Committee and Licensing Officers, and hosted by the West Midlands Police. Noted that following a request made at a recent meeting, Members of the Safer Communities Scrutiny Panel would be invited to participate in the event. It was agreed that the issues raised in regard to the night-time economy and the need to pursue measures to ensure the safety and speedy dispersal of patrons from the City Centre be considered and the outcome included in the report on the future of Hackney Carriage provision to be presented to the Committee in January. It was further agreed that a note on the discussion at this meeting be presented to the meeting of the Hackney Carriage Working Group on 27 November.</p>	1. Committee were subsequently furnished with information in regard to school transport contracts.

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	<p>2. Gambling Act 2005 – Review of Gambling Policy</p> <p>3. Street Trading Review of Decision Making</p>	<p>2. Committee endorsed the Statement of Gambling Policy for approval by full Council for implementation with effect from 31 January 2013.</p> <p>3. Committee endorsed and approved the proposed decision making process and officer delegations in relation to the Council's Street Trading function. It was agreed that the outcome of any reviews would be report to the Licensing Committee for information purposes.</p>	<p>-</p> <p>-</p>
<p>12 December 2012</p>	<p>1. Consultation Draft Scheme for City centre Transportation and Public realm Improvements</p>	<p>1. Committee received the report, subject to the following comments and observations:-</p> <ul style="list-style-type: none"> ➤ There is now a public house situated at Lich Gates and it was suggested that it would be appropriate for a vehicle pick up/drop off point to be provided for patrons. ➤ It was stressed that Pedestrian Finger Posts should be of good quality, fit for purpose and at a sufficient height that they could not be turned to point in the wrong directions. ➤ Concerns were expressed regarding the safety of cyclists in regard to the proposals. ➤ Comments were made regarding the under utilisation of the bus station and the Committee stressed the need for maximum use of this facility to ease congestion in the City Centre. <p>Committee noted that the requests of the Hackney Carriage and Private Hire trade</p>	<p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	<p>2. Policy for the Management of 'A' Boards, tables and Chairs and Goods on the Highway</p> <p>3. Alleged Conflicts of Interest</p>	<p>would be considered and that initial consultation had taken place with the Bus Company in regard to the proposals.</p> <p>2. Committee approved and adopted the Policy.</p> <p>3. This issue arose in regard to the annual visit in regard to the night-time economy. Committee resolved that a protocol should be produced in conjunction with the West Midlands Police for the annual visit and that in future the proposed itinerary should be presented to the Licensing Committee.</p>	<p>-</p> <p>-</p>
<p>16 January 2013</p>	<p>1. Review of fees and Charges for General Licensing and Miscellaneous Matters for 2013/14</p> <p>2. Review of Fees and Charges for Street Trading Consents for 2013/14</p>	<p>1. Committee approved fees and charges for implementation with effect from 1 April 2013 in relation to:-</p> <ul style="list-style-type: none"> ➤ general licensing; ➤ appeal mechanism via the Licensing Sub-Committee in respect of the removal of badges, and ➤ a cap of three distributors in respect of each application of free printed matter, subject to checking of legality of this proposal. <p>Committee noted fees and charges in regard to the Gambling Act 2005.</p> <p>2. Committee approved the fees and charges for implementation with effect from 1 April 2013.</p> <p style="text-align: center;">Page 99 of 110</p>	<p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	<p>3. Fees and Charges for Hackney Carriage and Private Hire Licensing Functions for 2013/14</p> <p>4. Application for an Increase in Hackney Carriage Fares</p>	<p>3. Committee received a report on the proposed fees and charges relating to Hackney Carriages, Private Hire Vehicles and Private Hire Vehicle Operators.</p> <p>4. Committee approved proposed increases and authorised publishing of notice in a local newspaper stating the proposed increase and consultation period during which representations could be made. Agreed to implement the increase, subject to no objections being received during the consultation period.</p>	-
13 February 2013	<p>1. Future Provision of Hackney Carriage Services</p> <p>2. Alcohol Strategy Progress Update</p>	<p>1. Committee adopted the incremental approach to revising Hackney Carriage vehicle license requirements as approved by Cabinet and agreed that a further review take place in 2016.</p> <p>2. Committee received the report from the Director of Public Health and agreed that a full review and details of the Alcohol Strategy be presented to the first meeting in the 2013/14 municipal year. It was further agreed that information be circulated to the Committee on alcohol admissions by age group in Wolverhampton 2009/10 to 2011/12 and alcohol related mortality figures on a Ward basis for the period 2007-2011.</p>	-
13 March 2013	1. Review of Cumulative Impact Policy	<p>1. Committee considered the findings of the third annual review of the Policy and noted the comments of the Police on the positive effect on the standard of premises licence applications received due to provision of a rebuttable presumption of refusal.</p>	-

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	2. Health and Safety Statutory Plan	2. Committee endorsed the Plan, together with the Council's continued commitment and participation in the development of the Health and Safety Executive's Strategic Partnership. Committee further made a formal commitment to improving the health and safety outcomes and sensible risk management outlined in the report.	-
17 April 2013	<p>1. Hackney Carriage and Private Hire Vehicle Testing at VOSA Registered Garages</p> <p>2. Twelve Month Review of Taxi Marshalling Scheme</p>	<p>1. Committee approved propose testing arrangements for implementation with effect from 3 June 2013. They approved the proposed criteria and process for VOSA registered garages to become a Council approved testing facility, together with officer delegations in respect of revoking approved garages status and non-mechanical compliance checks. Committee further approved the annual approval fee of £150 and review process via the Licensing Sub-Committee in regard to the revocation of approved garages status.</p> <p>2. Committee received a report on the twelve month pilot of the Service, together with the current position in respect of Taxi Marshalling provision in the City Centre and continuation of the Scheme to the end of march 2014. It was noted that the Service would be further reviewed in twelve months time.</p>	-

LICENSING SUB-COMMITTEE - 2012/2013 MUNICIPAL YEAR

Hackney Carriage/Private Hire

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
30 May 2012	<p>1. Application for a Private Hire Vehicle Driver's Licence (Mr M S)</p> <p>2. Review of a Private Hire Vehicle Driver's Licence (Mr A I)</p> <p>3. Review of a Private Hire Vehicle Driver's Licence (Mr B S)</p>	<p>1. Sub-Committee granted licence for a period of 12 months, subject to satisfactory medical report and passing the driving ability and knowledge tests.</p> <p>2. Sub-Committee resolved to take no further action, subject to review by Head of Service in 12 months.</p> <p>3. Sub-Committee resolved to take no further action.</p>	<p>-</p> <p>-</p> <p>-</p>
27 June 2012	<p>1. Review of a Private Hire vehicle Driver's Licence (Mr I D G)</p> <p>2. Review Prior to Renewal of Private Hire Vehicle Driver's Licence (Mr D L H)</p> <p>3. Review Prior to Renewal of Private Hire Vehicle Driver's Licence (Mr G S G)</p>	<p>1. Sub-Committee resolved to take no further action.</p> <p>2. Sub-Committee resolved to renew the licence, subject to review by the Sub-Committee in 6 months.</p> <p>3. Sub-Committee resolved to renew the licence, subject to the driver attending and passing either the RAC or AA Advanced Driving Course and review by the Sub-Committee in 3 months.</p>	<p>-</p> <p>-</p> <p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
12 December 2012	<p>1. Application for a Private Hire Vehicle Driver's Licence (Mr S M G)</p> <p>2. Application for a Private Hire Vehicle Driver's Licence (Mr M J)</p> <p>3. Review of a Private Hire Vehicle Driver's Licence (Mr N A D)</p>	<p>1. Sub-Committee resolved to grant licence, subject to review meeting with Licensing Manager in 6 months</p> <p>2. Sub-Committee resolved to grant licence, subject to review meeting with Licensing Manager in 6 months</p> <p>3. Sub-Committee agreed that driver was not a fit and proper person to hold a licence and suspended his licence for a period of days. The decision was also subject to a review meeting with the Licensing Manager in 6 months.</p>	<p>-</p> <p>-</p> <p>-</p>

LICENSING SUB-COMMITTEE - 2012/2013 MUNICIPAL YEAR

Licensing Act/Gambling Act Hearings

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
9 May 2012	Pearl of India – New Application (Police representations)	Sub-Committee refused application – applicant not in attendance	-
18 May 2012	Walkabout/Surfers Nightclub – TENS (Environmental Health representations)	-	Objections withdrawn – hearing cancelled
29 May 2012	The Royal Oak - TEN (Environmental Health representations)	-	Objections withdrawn – hearing cancelled
29 June 2012	<p>1. Old Stags Head – Variation (Interested party representations)</p> <p>2. 72-73 Darlington Street – Variation (PCT, Licensing Authority and Police representations)</p> <p>3. Divine Bar – Variation (PCT, Licensing Authority and Police representations)</p> <p>4. Gorgeous – Variation (Police and Licensing Authority representations)</p>	<p>1. Sub-Committee granted licence as applied for</p> <p>2. Sub-Committee granted licence, subject to conditions</p> <p>3. Sub-Committee granted licence, subject to conditions</p> <p>4. Sub-Committee granted licence, subject to conditions</p>	<p>-</p> <p>-</p> <p>-</p> <p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
13 July 2012	<p>1. 9-10 Johnson Street – New Application (Local Health Board representations)</p> <p>2. Drinks Express – Variation Application (Local Health Board and Police representations)</p> <p>3. One Stop, Griffiths Drive – new Application (Local Health Board, Interested Party and Police representations)</p>	<p>1. Sub-Committee granted licence as applied for.</p> <p>2. Sub-Committee refused to grant licence</p> <p>3. Sub-Committee granted licence, subject to conditions</p>	- - -
25 July 2012	Manhattan Public House – TEN (Environmental Health representations)	-	TEN withdrawn – hearing cancelled
8 August 2012	Circle K – New Application (Environmental Health and Interested Party representations)	Sub-Committee granted licence, subject to conditions	-
29 August 2012	Dominos Pizza – Variation Application (Environmental Health representations)	-	Conditions agreed with applicant – hearing cancelled
9 September 2012	Legends, Oxley Street – TEN (Environmental Health and Police representations)	-	TEN withdrawn – hearing cancelled

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
14 September 2012	The Warehouse – New Application (Environmental Health, Local Health Board, Police, Fire, Safeguarding Children and Interested Party representations)	Sub-Committee refused to grant licence	-
28 September 2012	<p>1. The Woodbine – Review (Environmental Health, Local Health Board, Police, Fire and Interested Parties)</p> <p>2. UJAMAA – new Application (Police and Interested Party representations)</p> <p>3. Lakshmi Restaurant – New Application (Environmental Health representations)</p>	<p>1. Sub-Committee modified conditions on licence permanently</p> <p>2. Sub-Committee granted licence, subject to conditions</p>	<p>1. Appeal to Magistrates' Court – resolved through mediation</p> <p>-</p> <p>3. Additional conditions agreed with applicant – hearing cancelled</p>
4 October 2012	Personal Licence – ISP (Police representations)	Sub-Committee refused to grant licence	-
29 November 2012	<p>1. Foxy Lady – Variation Application (Police, Local Health Board, Licensing Authority and ward Councillor representations)</p> <p>2. The Big Chilli – New Application (Environmental Health, Local Health Board,</p>	<p>1. Sub-Committee granted licence, subject to conditions</p> <p>2. 1. Sub-Committee granted licence, subject to conditions</p>	<p>-</p> <p>-</p>

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	Police, Fire, and Licensing Authority representations) 3. Otter and Vixen – Review (Environmental Health)	3. Sub-Committee modified conditions on the licence permanently	3. Appealed to Magistrates' Court – resolved through mediation
5 December 2012	1. Empire Suite – Review (Environmental Health, Police, Fire, and Licensing Authority) 2. White Hart – Variation Application (West Midlands Police and Environmental Health)	- -	1. Hearing adjourned to 11 January 2013 2. Conditions agreed between parties, hearing cancelled
18 December 2012	Natalka – New Application (Police, Fire, Local Health Board and other person representations)	Sub-Committee granted licence subject to conditions	Appealed to Magistrates' Court – resolved through mediation.
20 December 2012	<i>Gambling Act – Small Casino Licence (faith group and local resident representations)</i>	-	<i>Hearing deferred pending receipt of legal advice</i>
11 January 2013	Empire Suite – Review (deferred from 5 December 2012)	-	Deferred to 25 January 2013 as Premises Licence Holder unwell
24 January 2013	1. Patsy's Wine – Variation Application (West Midlands Police, Licensing Authority and Environmental Health representations)	-	1. Conditions agreed between parties, hearing cancelled

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	2. Market Tavern, Bilston – Variation of DPS	-	2. Alternative DPS put forward, hearing cancelled
25 January 2013	Empire Suite – Review (deferred from 11 January 2013)	Sub-Committee modified conditions on the licence permanently	-
4 February 2013	<i>Gambling Act – Small Casino Licence (faith group and local resident representations)</i>	-	<i>Hearing adjourned, pending availability of Counsel for Licensing Authority</i>
4 March 2013	1. Sainsbury's, Compton Road – New Application (Environmental Health, Local Health Board, Police, Fire, Licensing Authority and other party representations) 2. Malone's Bar – Variation Application (Local Health Board, Licensing Authority and Police representations)	1. Sub-Committee granted licence, subject to conditions 2. Sub-Committee refused to grant licence	- -
19 March 2013	Aibe Market – New Application (Police and Local Health Board representations)	-	Additional conditions on licence agreed between parties, hearing cancelled
11 April 2013	1. Co-op, Wellington Road – Variation Application (Police representations)	-	Parties agreed additional conditions on licence, hearing cancelled

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
	2. Tesco, Hurst Road – New Application (Planning, Licensing Authority and Environmental Health representations)	-	Parties agreed additional conditions on licence, hearing cancelled
29 and 30 April 2013	<i>Gambling Act – Small Casino Licence (faith group and local resident representations)</i>	<p>Sub-Committee resolved the following:</p> <ul style="list-style-type: none"> a) We have considered the legislation, regulations and guidance referred to by Mr Arron together with the Scottish authority of Freddie Williams Bookmaker v. East Ayrshire Licensing Board and the written and oral arguments advanced by Mr Arron. b) We have considered the legislation and authorities referred to by Mr Kolvin QC and the written and oral arguments advanced by him. <ol style="list-style-type: none"> 1. We consider that the fact that, as at 31 October 2012, the date the application was made, the applicant did not satisfy section 159(3) of the Gambling Act 2005 does not render the application an irreversible nullity such that we may not proceed to consider the application. We have taken in to account that section 159(3) is stated in <i>Page 10 of 11</i> language and have 	Hearing to take place at 1000 hours on 19 June 2013

DATE OF MEETING	TOPIC	RECOMMENDATIONS	UPDATE
		<p>then considered what ought properly to be the consequences of failing to comply with the requirements of section 159(3) in the context of all the facts and circumstances of the case.</p> <p>2. Having considered all the facts and circumstances of this particular case we conclude that it is just and proper to proceed to hear the application.</p>	